



# **SANTOSH**

## **Deemed to be University**

(Established u/s 3 of the UGC Act, 1956)

**THE MINUTES OF THE 4<sup>th</sup> MEETING OF THE EXECUTIVE COUNCIL MEETING  
HELD ON 20.03.2024 AT 3.00 P.M. IN THE CONFERENCE HALL, SANTOSH  
DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR**

\*\*\*\*\*

The list of Members of the Executive Council who were present in the meeting as per Attendance is enclosed.

At the outset, the Vice Chancellor Dr. Tripta S Bhagat welcomed all members of the **Executive Council**.

The following Agenda Items were taken up for discussion:

**ITEM: 1**

**CONFIRMATION OF THE MINUTES OF 3<sup>rd</sup> MEETING OF THE EXECUTIVE COUNCIL  
HELD ON 30.11.2023 AT 3.00 P.M.**

The Minutes of the 3<sup>rd</sup> meeting of the Executive Council held on 30.11.2023 at 3.00 PM were circulated to all Members of the Executive Council for their information and comments, if any. No comments were received; hence, the Minutes **were confirmed**.

**ITEM: 2**

**ACTION TAKEN ON THE MINUTES OF 3<sup>rd</sup> MEETING OF THE EXECUTIVE COUNCIL  
HELD ON 30.11.2023 AT 3.00 P.M.**

The decisions taken by the 3<sup>rd</sup> meeting of the Executive Council held on 30.11.2023 at 3.00 PM were conveyed to the concerned as well as the necessary orders were also issued to comply the same. Accordingly, the members of the Executive Council **noted and approved** the same.

**ITEM: 3**

**TO CONSIDER THE MINUTES OF 53<sup>rd</sup> ACADEMIC COUNCIL HELD ON 15.03.2024 AT 3.00 P.M.**

The Members of the **Executive Council** considered in detail the **recommendations / minutes** along with **AGENDA** of the **53<sup>rd</sup> Academic Council** held on 15.03.2024 at 3.00 PM and **approved** as under as indicated against each:

**3(1) TO CONSIDER UPLOADING ANTI RAGGING ORIENTATION PROGRAM REPORTS FOR THE SESSIONS 2021-22, 2022-23, 2023-24 ON NEW ANTI RAGGING MODULE OF DCI WHICH IS OPERATIONAL FROM 11.09.2023 ONWARDS AS PER DCI CIRCULARS DATED 11.09.2023 & 19.09.2023**

\* \* \* \* \*

The Members of the **Executive Council** considered the Minutes / recommendations of **Academic Council** for uploading Anti Ragging Orientation Program Reports for the Sessions 2021-22, 2022-23 and 2023-24 on the new Anti Ragging Module of DCI and **noted** the following:

- 1.1 That DCI vide their letter No. DCI/ARPM/ARC/Gen/167/2023-24/2023/3877 dated 11.09.2023 has Notified that the newly designed Anti Ragging Online Module has become operational and directed for uploading Anti Ragging Orientation Program Reports and Anti Ragging Reports of April and October Months every year from April 2023 onwards.
- 1.2 That DCI vide their letter No. DCI/ARPM/ARC/Gen/167/2023-24/2023/4187 dated 19.09.2023 issued a Corrigendum by modifying the word "from April 2023" to "from now onwards".
- 1.3 That the above two DCI Notifications indicates that all reports related to Anti Ragging to be uploaded on DCI's New Anti Ragging Online Module w.e.f 19.09.2023 onwards.
- 1.4 That the Santosh Dental College & Hospital had already conducted Anti Ragging Orientation Programmes for the Academic Sessions 2021-22, 2022-23 and 2023-24 on 03.09.2022, 27.05.2023 and 07.03.2024 respectively and now the same will be uploaded in the DCI Anti Ragging Module according to directions of the DCI.

The members of the **Executive Council** after detailed discussion **approved** as under:

**“To upload all Reports of Santosh Dental College & Hospital related to Anti Ragging Orientation Program and Biannual Anti Ragging Reports (April and October) every year may also be uploaded on the newly operational Anti Ragging Online Module of the DCI with immediate effect”**

**3(2) TO COMPILE TEACHING SCHEDULES FOR BDS 1<sup>ST</sup> YEAR, 2<sup>ND</sup> YEAR, 3<sup>RD</sup> YEAR AND FINAL YEAR FOR THE ACADEMIC SESSION 2024-25 AT SANTOSH DENTAL COLLEGE & HOSPITAL**

**\*\*\*\*\***

The Members of the **Executive Council** considered the **Minutes / recommendations** of **Academic Council** for compiling teaching schedules for BDS 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and Final Year and **approved the same** for printing and providing to the students and concerned department's faculty for the new sessions starting **tentatively** in August / September 2024, November 2024 and February 2025.

**3(3) TO CONDUCT EXTRA CLASSES FOR BDS 2<sup>ND</sup> YEAR STUDENTS OF 2022-23 BATCH DURING SUMMER VACATION FROM 25.05.2024 TO 24.06.2024 TO COMPENSATE SHORT ATTEDANCES**

**\*\*\*\*\***

The Members of the **Executive Council** considered the Minutes / recommendations of **Academic Council** and **approved** the same as under:

1. To conduct **extra classes** for **BDS 2<sup>nd</sup> Year students** whose attendance is less than the requirements for appearing University Professional Examinations tentatively will be held in September 2024 during the Summer Vacation tentatively scheduled from 25.05.2024 to 24.06.2024.
2. To obtain consent form from each student for attending the proposed extra classes during 25.05.2024 to 24.06.2024.
3. **It is also recommended that the similar extra classes may be taken for BDS 1<sup>st</sup> Year, 3<sup>rd</sup> Year and Final Year students** if their attendance is short for appearing University Professional Examinations.

**3(4) TO CONDUCT VARIOUS ACADEMIC ACTIVITIES REGARDING WORLD ORAL HEALTH DAY CELEBRATIONS ON 20.03.2024 AS PER DCI DIRECTIONS VIDE THEIR LETTER NO. DCI/ARPM/REGULATION/WHOHD/GENERAL/DE-242/2024-25/2024/8342 DATED 05.03.2024**

**\*\*\*\*\***

The Members of the **Executive Council** considered the **Minutes / recommendations of Academic Council** and **noted** the directions of DCI and MoHFW vide their letters dated 05.03.2024 and 29.02.2024 respectively for conducting various activities for celebration and observance of **World Oral Health Day (20.03.2024)** to emphasize the importance of Oral Health and educate the masses on the detrimental effects of poor oral hygiene.

The Members of the **Executive Council** after detailed discussion, **approved** the same to conduct the above Academic activities at Santosh Dental College & Hospital.

**4(1) TO CONSIDER NMC'S POST GRADUATE MEDICAL EDUCATION REGULATIONS 2023 [PGMER 2023] DATED 29.12.2023 FOR ITS IMPLEMENTATION AT SANTOSH MEDICAL COLLEGE & HOSPITAL**

**\* \* \* \* \***

The Members of the **Executive Council** considered the Minutes / recommendations of **Academic Council** for implementation of **NMC'S POST GRADUATE MEDICAL EDUCATION REGULATIONS 2023 [PGMER 2023]** dated **29.12.2023** from the Batch 2024-25 onwards at Santosh Medical College & Hospital and **noted** the following:

- 1.** That the NMC vide its Notification **CDN-19012/5/2023-Coord-NMC dated 29.12.2023** has published the **POST GRADUATE MEDICAL EDUCATION REGULATIONS [PGMER], 2023** for its implementation at all Medical Colleges w.e.f. the date of its publication i.e. 29.12.2023.
- 2.** It is stated that the NMC vide their Gazette Notification dated **29.12.2023 specially decided** in respect of the following besides others:
  - 2.1** That Clauses 3.1 and 3.2 of PGMER 2023 **regarding Permission and Recognition of PG seats and increase of PG seats** states as under:

### **“3.1 Permission and Recognition**

- i. *No Medical Institution shall start any post-graduate course unless granted permission from the National Medical Commission or such Board or Boards as indicated by the National Medical Commission.*
  
- ii. *Without prejudice to sub-section (i) above, permission to start the post-graduate course in a medical college/institution running the undergraduate course and determination of number of seats to be permitted shall be as per the Establishment of New Medical Institutions, Starting of New Medical Courses, Increase of Seats for Existing Courses and Assessment and Rating Regulations,2023, Post Graduate Medical Education Regulations, 2023, Teachers Eligibility Qualifications in Medical Institutions Regulations,2022, MSR(s) notified by UGMEB and PGMEB, Curriculum requirements of respective Speciality as notified/informed from time to time on website or by other methods by Post-Graduate Medical Education Board (PGMEB), other relevant regulations, explanatory notes, circulars and advisories etc., issued from time to time.*

*The medical college/institution will be permitted to start the post graduate courses if it fulfils all the requirements for running the existing undergraduate course. **The medical college/institution can apply for starting the post-graduate course(s) one year after the medical college/institution has been permitted to start an undergraduate course (i.e. during the second year of the undergraduate course).***

- iii. ***Existing or proposed non-teaching hospitals owned and managed by government can start post-graduate courses without having undergraduate college, provided they fulfil the norms and procedures prescribed in the Establishment of New Medical Institution, Starting of New Medical Courses, Increase of Seats for Existing Courses and Assessment and Rating Regulations,2023, Post Graduate Medical Education Regulations, 2023, Teachers Eligibility Qualifications in Medical Institutions Regulations, 2022, MSR notified by PGMEB (PGMSR-23), Curriculum requirements of respective Speciality as notified/informed from time to time on website or***

by other methods by Post-Graduate Medical Education Board (PGMEB), other relevant regulations, explanatory notes, circulars and advisories etc., issued from time to time.

- iv. **Once permitted, the course for the qualification will be considered recognized and seats permitted will be considered as recognized seats for registration of the degree awarded.** Medical colleges/Institutions running such courses will be considered as Accredited Medical colleges/Institutions for the said course of qualification.

### **3.2 Increase of Seats**

Procedures, methods and criteria for increase of seats will be the same as prescribed in sub-section 3.1 above. **Provided an increase of seats so granted in already Recognized (Accredited) post-graduate courses shall be deemed to be recognized post-graduate seats for the purpose of registration of the students”**

In the above clause, now the NMC **once permitted (LoP) for PG seats to start the new courses, the said course / PG Seats for the qualification will be considered as Recognized** and seats permitted will be considered as recognized seats for registration of the degree awarded. Similarly, **for increase of PG seats once permitted /LoP shall be deemed to be recognized seats.**

- 2.2** That Clause 4.7 of PGMER 2023 regarding Students **Migration** states as under:

***“4.7 Student Migration – No student finally designated to a medical institution, notwithstanding anything stated in these Regulations, shall be permitted migration to any other medical institution.”***

- 2.3** That Clauses 5.2 (xii) and 5.2 (xiii) of PGMER 2023 regarding training programme i.e. **Course in Ethics and Course in Cardiac Life Support Skills** states as under:

#### ***“5.2 (xii) Course in Ethics***

- a. All post-graduate students shall complete course in ethics including Good Clinical Practices and Good Laboratory***

*Practices, whichever is relevant to them, to be conducted by institutions/Universities.*

- b. The students are expected to complete the course in the first year.*
- c. No post-graduate student shall be permitted to appear in the examination without the above certification.*

#### **5.2(xiii) Course in Cardiac Life Support Skills**

- a. All post-graduate students shall complete a course in Basic Cardiac Life Support (BCLS) and Advanced Cardiac Life Support (ACLS) skills to be conducted by the institution.*
- b. The students are expected to complete the course in the first year.*
- c. No post-graduate student shall be permitted to appear in the examination without the above certification.”*

The Members of the **Executive Council** also noted that the above two courses i.e. **Course in Ethics** and **Course in Cardiac Life Support Skills (BCLS)** have **already been** considered and **approved by the Academic Council and Board of Management in their meetings held on 24.03.2022 and 30.03.2022** and implemented from the **Batch 2021-22 (started from 1<sup>st</sup> April 2022 in view of COVID)**.

All PG students admitted from 2021 and after will have to complete the **Advanced Cardiac Life Support (ACLS)** course also **before appearing in the examination**.

Besides these two courses the following have **already** been implemented at Santosh Medical College & Hospital, the details thereof are as under:

- 1) BCBR implemented from the Batch 2020-21 according to the NMC directions**
- 2) PG CBME Syllabus from the Batch 2021-22 as approved by Academic Council and Board of Management in its meetings held on 11.06.2021 and 16.06.2021 respectively**
- 3) DRP Posting from the Batch 2021-22 as approved by Academic Council and Board of Management in its meetings held on 22.02.2023 and 25.02.2023 respectively.**

- 2.4 That Clause 8.3(A) of PGMER 2023 regarding **Examinations Methodology for Broad Specialties** and Clause 8.4 regarding valuation states as under:

**“8.3 Methodology**

**A. Broad Specialties: Doctor of Medicine (M.D.)/Master of Surgery (M.S.):** *M.D./M.S. examinations, in any subject shall consist of theory papers, and clinical/practical and viva voce examinations.*

**a. Theory:** *The theory examination (both formative and summative) may be of descriptive answer of a question type, Multiple Choice Question (MCQ) type or mix of both types. Theory examination for summative examination shall be of **four theory papers. The first and the fourth paper shall be on basic medical science and recent advances, respectively.***

*The theory examination shall be held well in advance before the clinical and practical examination.*

**b. Clinical/Practical and viva voce**

- i. Clinical examination for the subjects in clinical sciences shall be conducted to test the knowledge and competence of the candidates for undertaking independent work as a consultant/specialist/teacher, for which **candidates shall be examined for one long case and two short cases.***
- ii. Practical examination for other subjects shall be conducted to test the knowledge and competence of the candidates for making valid and relevant observations based on the experimental/ laboratory studies and his ability to perform such studies as are relevant to his subject.*
- iii. The viva voce examination shall be thorough and shall aim at assessing the candidate’s knowledge and competence about the subject, investigative procedures, therapeutic technique and other aspects of the Speciality.*
- iv. Clinical/practical examination shall include Objective Structured Clinical Examination (OSCE).*



**8.4 Valuation *inter-alia*, the Criteria for Evaluation of M.S. /M.D. / M.Ch./ D.M. Courses states as under:**

**CRITERIA FOR EVALUATION OF M.S./M.D./M.Ch./DM COURSES**

<b>S. No.</b>	<b>Description</b>	<b>M.S./M.D./M.Ch./DM Courses</b>
<b>1.</b>	<b>THEORY</b>	
	No. of Theory Papers	4
	Marks for each Theory Paper	100
	Total marks for Theory Paper	400
	Passing Minimum for Theory	200/400 <b>(40% minimum in each paper)</b>
<b>2.</b>	<b>PRACTICAL/CLINICAL</b>	300
<b>3.</b>	<b>VIVA VOCE</b>	100
	Passing minimum for Practical/Clinical including Viva voce	200/400
<p><i>The candidate shall secure not less than 50% marks in each head of passing which shall include</i></p> <p>(1) <i>Theory – aggregate 50% (In addition, in each Theory paper a candidate has to secure minimum of 40%)</i></p> <p>(2) <i>Practical/Clinical and Viva voce - aggregate 50%</i></p> <p>(3) <i>If any candidate fails even under one head, he/she has to re-appear for both Theory and Practical/Clinical and Viva voce examination.</i></p> <p>(4) <i>Five per cent of mark of total marks of Clinical/Practical and Viva Voce marks (20 marks) will be of dissertation/thesis and it will be part of clinical/practical examination marks. External examiner outside the state will evaluate dissertation/ thesis and take viva voce on it and marks will be given on quality of dissertation/thesis and performance on its viva voce.</i></p> <p>(5) <b><u>No grace mark</u></b> is permitted in post-graduate examination either for theory or for practical.</p>		

”

**2.5** That Clause 10.2 of PGMER 2023 regarding **Animal Experimentation** states as under:

**“10.2 Animal Experimentation:** *Animal experimentation should continue to be included as an integral part of the competency-based curriculum of post-graduate courses in Physiology and Pharmacology in medical institutions.*

*However, the use of non-animal, human relevant methods may be encouraged for teaching and training of post-graduate students in these subjects, wherever possible. If animals are used as a part of research studies or thesis work, biomedical ethics and relevant rules and guidelines framed under the Prevention of Cruelty to Animals Act,1960, must be strictly adhered to.”*

The members of the **Executive Council** after detailed discussion, **approved** the above **Clauses 3.1, 3.2, 4.7, 8.3(A), 8.4 and 10.2 of NMC PGMER 2023** for its implementation **with immediate effect and *Advanced Cardiac Life Support (ACLS) Course*** for its implementation at Santosh Medical College & Hospital from the Batch 2021 onwards.

The Clauses **5.2(xii), 5.2(xiii) (BCLS)** of **NMC PGMER 2023 (29.12.2023)** have already been **approved** by Academic Council and Board of Management and implemented from Batch 2021-22 onwards.

**4(2) TO CONSIDER NMC'S POST GRADUATE MINIMUM STANDARD REQUIREMENTS REGULATIONS 2023 [PGMSR 2023] DATED 15.01.2024 FOR ITS IMPLEMENTATION AT SANTOSH MEDICAL COLLEGE & HOSPITAL –PG SEATS AND FACULTY REQUIREMENTS**

\*\*\*\*\*

The Members of the **Executive Council** considered the Minutes / recommendations of **Academic Council** for implementation of **NMC'S POST GRADUATE MINIMUM STANDARD REQUIREMENTS REGULATIONS 2023 [PGMSR 2023] dated 15.01.2024** from the Batch 2024-25 onwards at Santosh Medical College & Hospital and **noted** the following:

- 1.1 That the National Medical Commission (NMC) vide their Notification **No. P016(11)/1/2023-PGMEB-NMC(part-1) dated 15.01.2024** has issued Guidelines for **NMC'S POST GRADUATE MINIMUM STANDARD REQUIREMENTS REGULATIONS 2023 [PGMSR 2023]** for its compliance at all Medical Colleges from the date of publication.
- 1.2 That as per above NMC Gazette Notification dated 15.01.2024, specially decided in respect of the following besides others:
  - 2.1 Clause 3 of PGMSR 2023 **regarding Clinical Material / investigation workload requirements** states as under:

“3. Clinical material/investigation workload required for post-graduate will be as per **Annexure-I** and as per the curriculum requirement.

**Annexure-I**

**QUANTIFICATION OF THE CLINICAL MATERIAL/INVESTIGATION  
WORKLOAD REQUIRED FOR POST-GRADUATE COURSES IN  
SPECIALITIES**

***Clinical material/ investigation workload required for post-graduate courses will be as per curriculum requirement in curriculum documents of each speciality as notified by NMC time to time on website, etc. Following are additional general/specific guidelines.***

<b>Sl. No.</b>	<b>Parameter</b>	<b>Starting of Post-graduate Course</b> [For annual intake of maximum 02 (two) post-graduate students]	<b>Increase of each additional Post graduate seat</b>
1.	<b>Out-Patients Attendance</b> (General Guidelines for All Departments where there are Out-Patient clinics)	Average daily Out-Patients attendance should not be less than 60 in General Medicine; General Surgery; Paediatrics; Orthopaedics; Obstetrics and Gynaecology; Respiratory Medicine; Otorhinolaryngology; Ophthalmology; Dermatology, Venereology & Leprosy; Psychiatry and Emergency Medicine.  Average daily Out-Patients attendance in other clinical broad specialities and Super Specialities should be at least 30.	20% increase.
2.	<b>Bed Occupancy</b> (General Guidelines for All Departments where there are In Patients)	The average bed occupancy for the Department should be at least 75%	
3.	<b>Operative Workload</b>	The Surgical post-graduate student should get Operation Theatre Training for at least	

	<i>(Guidelines for All Surgical Departments)</i>	<p><i>two full days in a week. Second Year onwards, trainees will get training as First Assistant/Supervised performance two full days in a week.</i></p> <p><i>Accordingly, every faculty will preferably get two full days of Operation Table independently with or without supervision.</i></p> <p><i>Decision of Unit Chief will be followed. Every Unit will perform minimum three major and six minor surgeries on operation day of the Unit.</i></p>	
4.	<b>Anaesthesia Workload</b> (General Guidelines for Anaesthesia Department)	<p><i>PG seat will be based on the workload, number of operations being performed in the institution daily and number of operation theatres fully working (2 seats per operation table working for full day for all the working days), if other criteria are fulfilled.</i></p> <p><i>The number of General Anaesthesia and Regional Anaesthesia taken together should co-relate with the number of major surgeries.</i></p>	
5.	<b>Delivery including LSCS workload</b> (Guidelines for OBG and Paediatrics)	<i>25 deliveries per week (for two seats)</i>	<i>At least 20% increase.</i>
6.	<b>Radiological workload</b> (General Guidelines for Radio-diagnosis)	<ul style="list-style-type: none"> <li><i>i. Plain X-Rays - at least 60 per day.</i></li> <li><i>ii. Ultrasound - at least 30 per day.</i></li> <li><i>iii. In-house CT Scan - at least 6 per day.</i></li> <li><i>iv. Special investigations - at least 3 per day.</i></li> </ul>	<i>At least 20% increase.</i>

		<i>MRI facility is mandatory for starting post-graduate course in Radio diagnosis and super specialities with daily workload of at least 3 MRI scan per day</i>	
7.	<b>Histopathology Workload*</b> <i>(General Guidelines for Surgical and Pathological Departments)</i>	<i>Total number of Histopathology investigations should be at least 20% of major surgeries performed in all disciplines in the institute.</i>	<i>Proportionate increase with surgical load.</i>
8.	<b>Cytopathology Workload*</b> <i>(General Guidelines for all Departments)</i>	<i>Total number of Cytopathology investigations should be at least 1% of the total daily OPD load of the hospital.</i>	<i>Proportionate increase with OPD load.</i>
9.	<b>Haematology workload*</b> <i>(General Guidelines for all Departments)</i>	Total Haematological investigations should be at least 15% of the total daily OPD load of the hospital.	Proportionate increase with OPD load.
10.	<b>Biochemistry Workload*</b> <i>(General Guidelines for all Departments)</i>	Total Biochemical investigations should be at least 15% of the total daily OPD load of the hospital.	Proportionate increase with OPD load.
11.	<b>Microbiology Workload*</b> <i>(General Guidelines for All Departments)</i>	Total Microbiological investigations should be at least 5% of the total daily OPD load of the hospital.	Proportionate increase with OPD load.

**Note:**

\* - For the purpose of counting the laboratory and diagnostic

investigations, fractions of routine and standard laboratory tests should not be counted as a separate investigations.

2.2 Clause 4 of PGMSR 2023 regarding Ratio of eligible post- graduate faculty to the number of students states as under:

*“4. Ratio of eligible post-graduate faculty to the number of students will be as per **Annexure-II**.*

#### Annexure-II

#### **RATIO OF RECOGNIZED POST-GRADUATE FACULTY TO THE NUMBER OF STUDENTS**

**(1) The ratio of recognized Post-graduate faculty to the number of students to be admitted for the post-graduate broad speciality courses shall be as under:**

	<b>Government College + Non Govt. Colleges ***</b>	<b>Other Non Government Colleges</b>
<i>Professor/ Associate Prof as Unit Head/ Associate Professor*</i>	1:3	1:2
<i>Associate Professor</i>	1:2	1:1
<i>Assistant Professor**</i>	-	-

**\*\*\*** Non-governmental medical college/Medical Institution with 15 years of standing, should have been running the post-graduate course since 10 years.

**\* For Associate Professor-** If an Associate Professor fulfils all the eligibility criteria for the post of Professor as laid down in the **“Teachers Eligibility Qualifications in Medical Institutions, Regulations”** in vogue but has not been promoted.

**\*\* Assistant Professor –** If an Assistant Professor fulfils all the requirements of post-graduate Guide as per **Teachers Eligibility Qualifications in Medical Institutions, Regulations”** in vogue, he may be allotted 1(one) post-graduate student.

#### **Counting of Beds:**

ICU beds exclusively of the respective Department under its administrative control shall be included in bed strength of the Department.

**(2) The number of students to be admitted in case of Post-Graduate degree Super-Speciality courses**

<b>Post-graduate Faculty: Students- Ratio for Super Speciality Subjects</b>		
	<b>Govt. Colleges</b>	<b>Non-Govt. Colleges</b>
<i>Professor</i>	<b>1:2</b>	<b>1:2</b>
<i>Associate Prof.</i>	<b>1:2</b>	<b>1:2</b>
<i>Assistant Prof.</i>	<b>1:1</b>	<b>1:1</b>

”

2.3 Clause 5 of PGMSR 2023 regarding Beds and Units, faculty and Senior Residents requirements for No. of PG Seats states as under:

*“5. Number of minimum and maximum beds in a Unit, faculty and senior resident requirements for number of post-graduate seats in different specialties will be as per Annexure-III.*

**ANNEXURE-III**

**TABLES SHOWING BEDS AND FACULTY REQUIREMENT FOR NUMBER OF AND POST-GRADUATE SEATS IN DIFFERENT SPECIALITIES**

**(1) Category-I Specialities:**

<b>Name of the Department</b>	<b>Minimum Beds required per unit for starting post-graduate course with 2 seats in a medical college</b>  (Faculty and Senior Resident requirement as per Footnote 1)	<b>Number of bed required per unit for any subsequent increase in seats</b>  (Faculty and Senior Resident requirement as per Footnote 2)



<i>General Medicine</i>	20	30 beds / 3 seats 40 beds / 5 seats
<i>General Surgery</i>	20	30 beds / 3 seats 40 beds / 5 seats
<i>Orthopaedics</i>	20	30 beds / 3 seats 40 beds / 5 seats
<i>Paediatrics</i>	20	30 beds / 3 seats 40 beds / 5 seats
<i>Obstetrics &amp; Gynaecology</i>	20	30 beds / 3 seats 40 beds / 5 seats
<i>Respiratory Medicine</i>	20	30 beds / 3 seats 40 beds / 5 seats
<i>Emergency Medicine</i>	20	30 beds / 3 seats 40 beds / 5 seats
<i>Tropical Medicine</i>	20	30 beds / 3 seats 40 beds / 5 seats
<i>Geriatrics</i>	20	30 beds / 3 seats 40 beds / 5 seats
<i>Palliative Medicine</i>	20	30 beds / 3 seats 40 beds / 5 seats

**(2) Category-II Specialities:**

<b>Name of the Department</b>	<b>Minimum Beds required per unit for starting post-graduate course with 2 seats in a medical college</b>  (Faculty and Senior Resident requirement as per Footnote 1)	<b>Number of bed required per unit for any subsequent increase in seats</b>  (Faculty and Senior Resident requirement as per Footnote 2)
-------------------------------	--	--

<i>Psychiatry</i>	8	12 beds / 3 seats 20 beds / 5 seats
<i>Dermatology Venerology and Leprosy</i>	8	12 beds / 3 seats 20 beds / 5 seats

<b><i>Name of the Department</i></b>	<b><i>Minimum Beds required per unit for starting post-graduate course with 2 seats in a medical college (Faculty and Senior Resident requirement as per Footnote 1)</i></b>	<b><i>Number of bed required per unit for any subsequent increase in seats (Faculty and Senior Resident requirement as per Footnote 2)</i></b>
<i>Radiation Oncology</i>	8	12 beds / 3 seats 20 beds / 5 seats
<i>Physical Medicine and Rehabilitation</i>	8	12 beds / 3 seats 20 beds / 5 seats

**(3) Category-III Specialities:**

<b><i>Name of the Department</i></b>	<b><i>Minimum Beds required per unit for starting post-graduate course with 2 seats in a medical college (Faculty and Senior Resident requirement as per Footnote 1)</i></b>	<b><i>Number of bed required per unit for any subsequent increase in seats (Faculty and Senior Resident requirement as per Footnote 2)</i></b>
<i>Otorhinolaryngology</i>	12	18 beds / 3 seats 30 beds / 5 seats

Ophthalmology	12	18 beds / 3 seats 30 beds / 5 seats
---------------	----	--

**(4) Category-IV Super-Speciality:**

<b>Name of the Department</b>	<b>Minimum beds required per unit for starting post-graduate course with 2 seats in a medical college (Faculty and Senior Resident requirement as per Footnote1)</b>	<b>Number of beds required per unit for any subsequent increase in seats (Faculty and Senior Resident requirement as per Footnote 2)</b>
Cardiology	16	20 beds / 3 seats 30 beds / 5 seats
Critical Care Medicine	16	20 beds / 3 seats 30 beds / 5 seats
Endocrinology	16	20 beds / 3 seats 30 beds / 5 seats
Medical Gastroenterology	16	20 beds / 3 seats 30 beds / 5 seats
Medical Oncology	16	20 beds / 3 seats 30 beds / 5 seats
Nephrology	16	20 beds / 3 seats 30 beds / 5 seats
Neurology	16	20 beds / 3 seats 30 beds / 5 seats
Urology	16	20 beds / 3 seats 30 beds / 5 seats
Neuro Surgery	16	20 beds / 3 seats 30 beds / 5 seats

<i>Plastic Reconstructive Surgery</i>	16	<i>20 beds / 3 seats 30 beds / 5 seats</i>
<i>Paediatric Surgery</i>	16	<i>20 beds / 3 seats 30 beds / 5 seats</i>
<i>Surgical Gastroenterology</i>	16	<i>20 beds / 3 seats 30 beds / 5 seats</i>
<i>Surgical Oncology</i>	16	<i>20 beds / 3 seats 30 beds / 5 seats</i>
<i>Endocrine Surgery</i>	16	<i>20 beds / 3 seats 30 beds / 5 seats</i>

**Footnote:**

- 1. One Professor and one Associate/Assistant Professor. Not mandatory to have Senior Resident.**
- 2. First unit to be headed by professor and will have one associate professor and one Associate Professor/ Assistant Professor. Subsequent unit may be headed by Associate Professor and will have two Assistant Professor. Each unit will have one senior resident.**
- 3. Higher cadre of faculty can be accepted against requirement of lower cadre.**
- 4. Speciality where beds have not been specified now, overall clinical workload will be considered to fulfil the curriculum requirement of the speciality.”**

The members of the **Executive Council** after detailed discussion, approved the **Academic Council recommendations** in respect of the following **Clauses of NMC PGMSR 2023** for the implementation / compliance of **PGMSR 2023 Regulations dated 15.01.2024** at Santosh Medical College & Hospital from the **Academic Year 2024-25** onwards:

- “ 3. Clinical Material / investigation workload requirements  
4. Ratio of eligible post- graduate faculty to the number of students  
5. Beds and Units, faculty and Senior Residents requirements for No. of PG Seats”

**4(3) TO CONSIDER FOR INCREASE OF SEATS IN M.SC. MEDICAL IMAGING TECHNOLOGY (M.SC. MIT) FROM 20 TO 25 FROM THE ACADEMIC YEAR 2024-25 IN THE DEPARTMENT OF RADIO DIAGNOSIS, SANTOSH MEDICAL COLLEGE & HOSPITAL AND CHANGE OF ELIGIBILITY CRITERIA FOR ADMISSION TO M.SC. MIT COURSE**

\*\*\*\*\*

The Members of the **Executive Council** considered the **Minutes / recommendations of Academic Council for increase of seats in M.Sc. Medical Imaging Technology (M.Sc. MIT) Course and noted** the following:

1. That M.Sc. Medical Imaging Technology (M.Sc. MIT) course was started with **10 seats** from the Academic Year 2021-22 with the prior approval of the UGC under the ambit of Santosh Deemed to be University, Ghaziabad, Delhi NCR.
2. That the intake capacity of M.Sc.MIT has been increased from **10 to 20** seats w.e.f the Academic Year 2022-23 as per the decision of the Board of Management in its meeting held on 16.07.2022.

After detailed discussion, the members of the **Executive Council approved** for increase of seats in M.Sc. Medical Imaging Technology (M.Sc. MIT) Course from **20 to 25** from the **Academic Year 2024-25** onwards in the department of Radio Diagnosis, Santosh Medical College & Hospital, Santosh Deemed to be University, Ghaziabad, Delhi NCR. Accordingly, admissions for each Academic Year in M.Sc. Medical Imaging Technology (M.Sc. MIT) shall be done to a maximum of 25 seats subject to the approval of expert committee decisions.

**4(4) TO CONSIDER THE APPRAISAL FORM FOR M.D./M.S. STUDENTS AT SANTOSH MEDICAL COLLEGE & HOSPITAL**

\*\*\*\*\*

The Members of the **Executive Council** considered the Minutes / recommendations of **Academic Council** regarding the proposal to implement the **Appraisal Form (Copy enclosed)** for M.D. / M.S. Students from the Batch 2024-25 onwards and **recommended / approved** the same for its implementation at Santosh Medical College & Hospital.



**4(5) TO START A VALUED ADDED COURSE IN “LIVE BEYOND LIFE – A COURSE ON VARIOUS EMBALMING TECHNIQUES” IN THE DEPARTMENT OF ANATOMY AT SANTOSH MEDICAL COLLEGE & HOSPITAL**

**\* \* \* \* \***

The Members of the **Executive Council** considered the Minutes / recommendations of **Academic Council** for starting a Value-Added Certificate Course on “**LIVE BEYOND LIFE – A COURSE ON VARIOUS EMBALMING TECHNIQUES**”, in the department of **Anatomy** and **noted** that the necessary orders were issued on 06.03.2024.

The members of the **Executive Council** after detailed discussion, granted **ex-post-facto approval** for the same as under:

**1. Name of the Course:**

**“LIVE BEYOND LIFE- COURSE ON EMBALMING TECHNIQUES”**

**2. Duration of the Course:**

From 15 March 2024 to 23 March 2024

TIMING: 4pm to 6pm

On Saturday: 1pm to 2pm

**3. Eligibility Criteria:**

MBBS Batch (2023-2024)

**4. No. of Students:**

30

**5. Course Fee:**

Nil

**6. Course Coordinator:**

Dr. Swati Yadav, Asst. Professor of Anatomy

**7. Course Content:**

Embalming, in most modern cultures, is the art and science of temporarily preserving human remains to forestall decomposition and make it suitable for display at a funeral. The three goals of embalming are thus preservation, sanitization and presentation (or restoration) of a dead body to achieve this effect.

An advanced course in embalming extends beyond foundational training and certification, providing supplementary expertise and insights that can greatly benefit medical students in diverse ways.

**Key Components of a Value Added Course**

A value-added course for embalming should cover the following key components:

1. **Body and Organ Donation:** Body donation is the donation of the whole body after death for medical education and research. Such donated bodies remain a principal teaching tool for anatomists and medical educators teaching gross anatomy. This act is called “deh dan”.
2. **Evolution of contemporary embalming and restorative art:** Embalming is the art and science of temporarily preserving the dead human body. It is aimed at forestalling decomposition to make the body suitable for transportation to the final destination where last rites are to be performed.
3. Ancient Egyptians used evisceration and immersion in their special solution. Ancient Sicilians had devised a method that used heat. Arsenic and mercury were popular for a while and currently, arterial injection and cavity treatment with formalin is the normal practice.
4. **Chemical Embalming- Fluids and procedures**
  - Arterial fluid- In this, the fluid is injected into the arterial system. The formalin content may vary a little depending on the type of body to be embalmed, i.e., an autopsied or burnt case etc.
  - Cavity fluid- Here, the embalming fluid is directly injected into the thoracic, abdominal and pelvic cavities.
  - Hypodermic embalming- It is supplemental where the embalming fluid is directly injected into the tissues.
  - Surface embalming- Preservation gels/ fluids are directly applied to the surface as packs/gels.
5. **Modified Thiel Embalming Technique-** Through this new procedure, the corpses, tissues and the organs retain their flexibility and plasticity as in a living person. This method results in well preserved organs and tissues concerning colour, consistency, flexibility and plasticity.
6. **Standard precautions to be observed during embalming and post-exposure prophylaxis-** The procedure of embalming can expose the embalmers to the risk of acquiring various infectious diseases by any of the following routes:
  - **Percutaneous**
  - **Contact**
  - **Inhalation**
  - **Ingestion**
7. **Medicolegal aspects of embalming-**
  - **Purposes:**
    - a. Teaching
    - b. Late arrival of relatives/ Transportation



c. Public display at a funeral

➤ **Types of Bodies**

a. Non MLC cases

b. MLC cases

c. Known/Claimed

d. Unknown/ Unclaimed

**8. Prerequisites**

a) Identification

b) Consent

c) Death Certificate

d) Postmortem report

e) No objection certificate

In conclusion, an enhanced embalming course is crucial for enriching embalmers' skills and broadening the understanding of medical students. These courses equip embalmers to address the varied needs of deceased individuals' families and enhance the functionality of anatomy labs. Moreover, they significantly contribute to the holistic education of medical students. Investing in continuous embalming education benefits anatomists, students, and embalmers alike, creating a mutually beneficial scenario.

**5) TO CONSIDER LEAVE POLICY FOR PG MEDICAL STUDENTS AS PER NMC'S POST GRADUATE MEDICAL EDUCATION REGULATIONS 2023 [PGMER 2023] DATED 29.12.2023**

The Members of the **Executive Council noted** that Clause No. 5.5 regarding **Leave Rules** for PG (MD/MS) Students of NMC Notification No. **CDN-19012/5/2023-Coord-NMC dated 29.12.2023 [PGMER-2023]** states as under:

***"5.5 Leave Rules for Post-Graduate Students - The following leave rules will be followed:***

*a. Every post-graduate student will be given minimum **20 days of paid leave (casual leave)** per year.*

*b. Subject to exigencies of work, post-graduate students will be allowed **one weekly holiday**.*

*c. Female post-graduate students shall be allowed **maternity leave** as per existing Government rules and regulations.*

*d. Male post-graduate students shall be allowed **paternity leave** as per existing Government rules and regulations.*

e. *In addition to 20 days' paid leave, the candidates will be allowed **academic paid leave of 5 days per year.***

*The training period shall be as per Chapter-II. If candidate avails leave in excess of the permitted number of days, his/her term of course shall be extended by the same number of days to complete the training period. However, one shall be able to appear in the examination if one has 80% (eighty per cent) of the attendance."*

After detailed discussion, the members of the **Executive Council approved** for implementing the NMC Regulations dated 29.12.2023 regarding Leave Rules for **PG (MD/MS) students** as mentioned above at Santosh Medical College & Hospital, Ghaziabad, Delhi NCR **with immediate effect.**

#### **ITEM : 4**

**TO CONSIDER THE MINUTES OF 31<sup>st</sup> FINANCE COMMITTEE HELD ON 16.03.2024 AT 11.00 A.M.**

The Members of the **Executive Council** considered in detail the **recommendations / minutes** along with **AGENDA** of the 31<sup>st</sup> Finance Committee meeting held on 16.03.2024 at 11.00 AM and **approved** the same.

#### **ITEM : 5**

**TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEE MEETING HELD ON 18.03.2024 FOR THE SELECTION OF VARIOUS FACULTY MEMBERS / HODs IN SANTOSH MEDICAL COLLEGE & HOSPITAL DURING THE PERIOD 26.11.2023 TO 18.11.2024.**

The Members of the Executive Council considered the recommendations of the Selection Committee meeting held on **18.03.2024** for the selection of various faculty members during the period from **26.11.2023 to 18.03.2024** of Santosh **Medical** College & Hospital and granted **ex-post-facto approval.**

#### **ITEM : 6**

**TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEE MEETING HELD ON 18.03.2024 FOR THE SELECTION OF VARIOUS FACULTY MEMBERS / HODs IN SANTOSH DENTAL COLLEGE & HOSPITAL DURING THE PERIOD 26.11.2023 TO 18.03.2024.**

The Members of the Executive Council considered the recommendations of the Selection Committee meeting held on **18.03.2024** for the selection of various faculty members during the period from **26.11.2023 to 18.03.2024** of Santosh **Dental** College & Hospital and granted **ex-post-facto approval**.

**ITEM NO: 7**

**TO REVIEW THE MINUTES OF IQAC MEETING HELD ON 14.12.2023 AT 10.00 A.M. - SANTOSH DEEMED TO BE UNIVERISTY**

The Members of the Executive Council **reviewed** the minutes of meeting of IQAC held on **14.12.2023** and **granted ex-post-facto approval for implementation** of the suggestions as observed by the IQAC.

**ITEM NO: 8**

**TO REVIEW THE MINUTES OF IQAC MEETING HELD ON 26.02.2024 AT 10.00 A.M. - SANTOSH DEEMED TO BE UNIVERISTY**

The Members of the Executive Council **reviewed** the minutes of meeting of IQAC held on **26.02.2024** and **granted ex-post-facto approval for implementation** of the suggestions as observed by the IQAC.

**ITEM NO: 9**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “STANDARD OPERATING PROTOCOL FOR COLLECTING EVIDENCE FROM SEXUAL ASSUALT SURVIVORS” ON 02.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTOR-DR. SHILPA SINGH]**

The members of the **Executive Council noted** that a proposal was submitted by Dr. Shilpa Singh, Asst. Professor of Forensic Medicine (As **Inventor**) for submission of Copyright Application entitled **“STANDARD OPERATING PROTOCOL FOR COLLECTING EVIDENCE FROM SEXUAL ASSUALT SURVIVORS”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **02.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI**.

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled **“STANDARD OPERATING PROTOCOL FOR COLLECTING EVIDENCE FROM**

**SEXUAL ASSUALT SURVIVORS”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Shilpa Singh, Asst. Professor of Forensic Medicine.

**ITEM NO: 10**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “COMPLETE SURGICAL AND SKIN CLOSURE IN EAR SURGERY BY – VICRYL 2472 30 SUTURES” ON 02.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. ABHAY KUMAR SINGH, DR. RAINA RATHORE, DR. TARUN MALHOTRA, DR. SHRUTI TANDON, DR. SUSHIL GAUR]**

The members of the **Executive Council** noted that a proposal was submitted by Dr. Abhay Kumar Singh, Associate Professor of ENT, Dr. Raina Rathore, Asst. Professor of ENT, Dr. Tarun Malhotra, Professor & HOD of ENT, Dr. Shurti Tandon, Assoc. Professor of ENT and Dr. Sushil Guar, Professor of ENT (As **Inventors**) for submission of Copyright Application entitled **“COMPLETE SURGICAL AND SKIN CLOSURE IN EAR SURGERY BY – VICRYL 2472 30 SUTURES”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **02.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled **“COMPLETE SURGICAL AND SKIN CLOSURE IN EAR SURGERY BY – VICRYL 2472 30 SUTURES”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Abhay Kumar Singh, Associate Professor of ENT, Dr. Raina Rathore, Asst. Professor of ENT, Dr. Tarun Malhotra, Professor & HOD of ENT, Dr. Shurti Tandon, Assoc. Professor of ENT and Dr. Sushil Guar, Professor of ENT.

**ITEM NO: 11**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “MODIFICATION IN CARTIAGE SHIELD TYMPANOPLASTY” ON 02.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. ABHAY KUMAR SINGH, DR. RAINA RATHORE, DR. TARUN MALHOTRA, DR. SHRUTI TANDON, DR. SUSHIL GAUR]**

The members of the **Executive Council** noted that a proposal was submitted by Dr. Abhay Kumar Singh, Associate Professor of ENT, Dr. Raina Rathore, Asst. Professor of ENT, Dr. Tarun Malhotra, Professor & HOD of ENT,

Dr. Shurti Tandon, Assoc. Professor of ENT and Dr. Sushil Guar, Professor of ENT (As **Inventors**) for submission of Copyright Application entitled “**MODIFICATION IN CARTIAGE SHIELD TYMPANOPLASTY**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **02.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled “**MODIFICATION IN CARTIAGE SHIELD TYMPANOPLASTY**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Abhay Kumar Singh, Associate Professor of ENT, Dr. Raina Rathore, Asst. Professor of ENT, Dr. Tarun Malhotra, Professor & HOD of ENT, Dr. Shurti Tandon, Assoc. Professor of ENT and Dr. Sushil Guar, Professor of ENT.

#### **ITEM NO: 12**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “SEXUAL ASSAULT SURVIVOR INTERVIEW QUESTIONNAIRE” ON 02.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTOR-DR. SHILPA SINGH]**

The members of the **Executive Council noted** that a proposal was submitted by Dr. Shilpa Singh, Asst. Professor of Forensic Medicine (As **Inventor**) for submission of Copyright Application entitled “**SEXUAL ASSAULT SURVIVOR INTERVIEW QUESTIONNAIRE**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **02.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled “**SEXUAL ASSAULT SURVIVOR INTERVIEW QUESTIONNAIRE**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Shilpa Singh, Asst. Professor of Forensic Medicine.

#### **ITEM NO: 13**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “UNDERSTANDING AUTOPSIES SEPARATING FACT FROM FICTION” ON 02.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTOR-DR. SHILPA SINGH]**

The members of the **Executive Council** noted that a proposal was submitted by Dr. Shilpa Singh, Asst. Professor of Forensic Medicine (As **Inventor**) for submission of Copyright Application entitled “**UNDERSTANDING AUTOPSIES SEPARATING FACT FROM FICTION**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **02.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled “**UNDERSTANDING AUTOPSIES SEPARATING FACT FROM FICTION**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Shilpa Singh, Asst. Professor of Forensic Medicine.

#### **ITEM NO: 14**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “SOP FOR FOLLOW-UP OF PATIENTS WITH ORAL PREMALIGNANT LESIONS” ON 06.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR NEERAJ GROVER, DR. KANIKA BHALLA, DR. AKSHAY BHARGAVA]**

The members of the **Executive Council** noted that a proposal was submitted by Dr. Neeraj Grover, Professor & HOD of Oral Pathology & Microbiology, Dr. Kanika Bhalla, Reader of Oral Pathology & Microbiology, Dr. Akshay Bhargava, Dean & Professor of Prosthodontics and Crown & Bridge (As **Inventors**) for submission of Copyright Application entitled “**SOP FOR FOLLOW-UP OF PATIENTS WITH ORAL PREMALIGNANT LESIONS**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **06.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled “**SOP FOR FOLLOW-UP OF PATIENTS WITH ORAL PREMALIGNANT LESIONS**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Neeraj Grover, Professor & HOD of Oral Pathology & Microbiology, Dr. Kanika Bhalla, Reader of Oral Pathology & Microbiology, Dr. Akshay Bhargava, Dean & Professor of Prosthodontics and Crown & Bridge.

#### **ITEM NO: 15**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “BB’S SCORE CARD FOR EVALUATION OF MANAGEMENT OF ORAL SUBMUCOUS FIBROSIS” ON 06.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. CHANDNI BATRA, DR. SHWETA BALI]**

The members of the **Executive Council** noted that a proposal was submitted by Dr. Chandni Batra, Reader of Oral Medicine, Diagnosis & Radiology and Dr. Shweta Bali, Professor & HOD of Periodontology (As **Inventors**) for submission of Copyright Application entitled “**BB’S SCORE CARD FOR EVALUATION OF MANAGEMENT OF ORAL SUBMUCOUS FIBROSIS**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **06.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled “**BB’S SCORE CARD FOR EVALUATION OF MANAGEMENT OF ORAL SUBMUCOUS FIBROSIS**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Chandni Batra, Reader of Oral Medicine, Diagnosis & Radiology and Dr. Shweta Bali, Professor & HOD of Periodontology.

**ITEM NO: 16**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “PLASMODIUM VIVAX RING FORMS: QBC PREPARATION” ON 09.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTOR-DR. YASHA MUKIM]**

The members of the **Executive Council** noted that a proposal was submitted by Dr. Yasha Mukim, Asst. Professor of Microbiology (As **Inventor**) for submission of Copyright Application entitled “**PLASMODIUM VIVAX RING FORMS: QBC PREPARATION**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **09.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled “**PLASMODIUM VIVAX RING FORMS: QBC PREPARATION**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Yasha Mukim, Asst. Professor of Microbiology.

**ITEM NO: 17**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “COMPREHENSIVE OVERVIEW MECHANISMS IN CELLULAR FUNCTION AND GENOME REGULATIONS” ON 25.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-MR. SIVABALAN KPS, DR. RAJKUMAR PRABHAKARAN, DR. JYOTI BATRA, DR. SIVANESAN DHANAYUTHAPANI]**

The members of the **Executive Council noted** that a proposal was submitted by Mr. Sivabalan KPS, Senior Research Associate, Dr. Rajkumar Prabhakaran, Research Associate, Dr. Jyoti Batra, Dean Research and Professor of Biochemistry, Dr. Sivanesan Dhandayuthapani, Deputy Dean-Research (As **Inventors**) for submission of Copyright Application entitled “**COMPREHENSIVE OVERVIEW MECHANISMS IN CELLULAR FUNCTION AND GENOME REGULATIONS**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **25.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled “**COMPREHENSIVE OVERVIEW MECHANISMS IN CELLULAR FUNCTION AND GENOME REGULATIONS**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Mr. Sivabalan KPS, Senior Research Associate, Dr. Rajkumar Prabhakaran, Research Associate, Dr. Jyoti Batra, Dean Research and Professor of Biochemistry, Dr. Sivanesan Dhandayuthapani, Deputy Dean-Research.

**ITEM NO: 18**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “SCHEMATIC REPRESENTATION OF MICRO-RNAS (MIRNAS) BIOGENESIS” ON 25.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-MR. SIVABALAN KPS, DR. RAJKUMAR PRABHAKARAN, DR. JYOTI BATRA, DR. SIVANESAN DHANAYUTHAPANI]**

The members of the **Executive Council noted** that a proposal was submitted by Mr. Sivabalan KPS, Senior Research Associate, Dr. Rajkumar Prabhakaran, Research Associate, Dr. Jyoti Batra, Dean Research and Professor of Biochemistry, Dr. Sivanesan Dhandayuthapani, Deputy Dean-Research (As



**Inventors)** for submission of Copyright Application entitled “**SCHEMATIC REPRESENTATIN OF MICRO-RNAS (MIRNAS) BIOGENESIS**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **25.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled “**SCHEMATIC REPRESENTATIN OF MICRO-RNAS (MIRNAS) BIOGENESIS**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Mr. Sivabalan KPS, Senior Research Associate, Dr. Rajkumar Prabhakaran, Research Associate, Dr. Jyoti Batra, Dean Research and Professor of Biochemistry, Dr. Sivanesan Dhandayuthapani, Deputy Dean-Research.

#### **ITEM NO: 19**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “ मैक्सिलोफैशियल सर्जरी के बाद जीवन की गुणवत्ता का मूल्यांकन ” ON 25.12.2023 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. MAYANK SINGHAL, DR. NEETI MITTAL, DR.MANOJ GOYAL]**

The members of the **Executive Council** noted that a proposal was submitted by Dr. Mayank Singhal, Professor of Oral & Maxillofacial Surgery, Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry and Dr. Manoj Goyal, Professor of Oral & Maxillofacial Surgery (As **Inventors**) for submission of Copyright Application entitled “**मैक्सिलोफैशियल सर्जरी के बाद जीवन की गुणवत्ता का मूल्यांकन**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **25.12.2023** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled “**मैक्सिलोफैशियल सर्जरी के बाद जीवन की गुणवत्ता का मूल्यांकन**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Mayank Singhal, Professor of Oral & Maxillofacial Surgery, Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry and Dr. Manoj Goyal, Professor of Oral & Maxillofacial Surgery.

#### **ITEM NO: 20**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “ORTHODONTICS: RULE OF 10-ETHICAL ALIGNER ADVERTISEMENT ON SOCIAL MEDIA” ON 10.01.2024 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. SHAMBHAVI RAJPUT, DR. RAJIV AHLUWALIA, DR. TINA CHUGH]**

The members of the **Executive Council** noted that a proposal was submitted by Dr. Shambhavi Rajpur, PG Student in Orthodontics, Dr. Rajiv Ahluwalia, Professor & HOD of Orthodontics and Dr. Tina Chugh, Reader in Orthodontics (As **Inventors**) for submission of Copyright Application entitled **“ORTHODONTICS: RULE OF 10-ETHICAL ALIGNER ADVERTISEMENT ON SOCIAL MEDIA”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **10.01.2024** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled **“ORTHODONTICS: RULE OF 10-ETHICAL ALIGNER ADVERTISEMENT ON SOCIAL MEDIA”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Shambhavi Rajpur, PG Student in Orthodontics, Dr. Rajiv Ahluwalia, Professor & HOD of Orthodontics and Dr. Tina Chugh, Reader in Orthodontics.

**ITEM NO: 21**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “AN INSTRUMENT FOR EVALUATION OF OPERATOR ERGONOMIC COMFORT AND SATISFACTION WITH THE PALATAL ELEVATION TECHNIQUE (PET) FOR MAXILLARY THIRD MOLAR EXTRACTIONS” ON 08.02.2024 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. ANUPAM BHARDWAJ, DR. BHARTI DUA, DR. MAYANK SINGHAL, DR. NEETI MITTAL]**

The members of the **Executive Council** noted that a proposal was submitted by Dr. Anupam Bhardwaj, Lecturer in Oral & Maxillofacial Surgery, Dr. Bharti Dua, Lecturer in Prosthodontics & Crown and Bridge, Dr. Mayank Singhal, Professor of Oral & Maxillofacial Surgery, Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry (As **Inventors**) for submission of Copyright Application entitled **“AN INSTRUMENT FOR EVALUATION OF OPERATOR ERGONOMIC COMFORT AND SATISFACTION WITH THE PALATAL ELEVATION TECHNIQUE (PET) FOR MAXILLARY THIRD MOLAR EXTRACTIONS”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was

scrutinized and signed on **08.02.2024** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled **“AN INSTRUMENT FOR EVALUATION OF OPERATOR ERGONOMIC COMFORT AND SATISFACTION WITH THE PALATAL ELEVATION TECHNIQUE (PET) FOR MAXILLARY THIRD MOLAR EXTRACTIONS”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Anupam Bhardwaj, Lecturer in Oral & Maxillofacial Surgery, Dr. Bharti Dua, Lecturer in Prosthodontics & Crown and Bridge, Dr. Mayank Singhal, Professor of Oral & Maxillofacial Surgery, Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry.

**ITEM NO: 22**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “FAMILY ADOPTION PROGRAM” ON 08.02.2024 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTOR-DR. SYED HASAN NAWAZ ZAIDI]**

The members of the **Executive Council noted** that a proposal was submitted by Dr. Syed Hasan Nawaz Zaidi, Professor & HOD of Community Medicine (As **Inventor**) for submission of Copyright Application entitled **“FAMILY ADOPTION PROGRAM”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **08.02.2024** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled **“FAMILY ADOPTION PROGRAM”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Syed Hasan Nawaz Zaidi, Professor & HOD of Community Medicine.

**ITEM NO: 23**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “MEDICO-LEGAL PROTOCOLS FOR ORTHODONTIC CLINIC” ON 08.02.2024 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. ANAMIKA SHARMA, DR. RAJIV AHLUWALIA, DR. TINA CHUGH]**

The members of the **Executive Council noted** that a proposal was submitted by Dr. Anamika Sharma, PG Student in Orthodontics, Dr. Rajiv Ahluwalia, Professor & HOD of Orthodontics, Dr. Tina Chugh, Reader in Orthodontics (As **Inventors**) for submission of Copyright Application entitled **“MEDICO-LEGAL PROTOCOLS FOR ORTHODONTIC CLINIC”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **08.02.2024** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled **“MEDICO-LEGAL PROTOCOLS FOR ORTHODONTIC CLINIC”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Anamika Sharma, PG Student in Orthodontics, Dr. Rajiv Ahluwalia, Professor & HOD of Orthodontics, Dr. Tina Chugh, Reader in Orthodontics.

#### **ITEM NO: 24**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “FOETAL CIRCULATION MADE EASY” ON 09.03.2024 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. SWATI YADAV, DR. HARSHITA BHARDWAJ, DR. MONICA BAXLA]**

The members of the **Executive Council noted** that a proposal was submitted by Dr. Swati Yadav, Asst. Professor of Anatomy, Dr. Harshita Bhardwaj, Asst. Professor of Anatomy and Dr. Monica Baxla, Asst. Professor of Anatomy (As **Inventors**) for submission of Copyright Application entitled **“FOETAL CIRCULATION MADE EASY”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **09.03.2024** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled **“FOETAL CIRCULATION MADE EASY”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Anamika Sharma, PG Student in Orthodontics, Dr. Rajiv Ahluwalia, Professor & HOD of Orthodontics, Dr. Tina Chugh, Reader in Orthodontics.

#### **ITEM NO: 25**

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “TELE DENTISTRY ADOPTION AND PERCEPTION SURVEY” ON 12.03.2024 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. NEETI MITTAL, DR. CHETNA ARORA]**

The members of the **Executive Council** noted that a proposal was submitted by Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry and Dr. Chetna Arora, Professor of Conservative Dentistry & Endodontics (As **Inventors**) for submission of Copyright Application entitled “**TELE DENTISTRY ADOPTION AND PERCEPTION SURVEY**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The Copyright Application was scrutinized and signed on **12.03.2024** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI.**

The members of the Executive Council after detailed discussion **granted ex-post-facto approval** for submission of Copyright Application entitled “**TELE DENTISTRY ADOPTION AND PERCEPTION SURVEY**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR, invented by Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry and Dr. Chetna Arora, Professor of Conservative Dentistry & Endodontics.

**ITEM NO: 26**

**FILED PATENT ENTITLED “A ROTARY TOOL FOR INTERMAXILLARY FIXATION PROCEDURE” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 01.12.2023 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR [INVENTORS- DR. NEETI MITTAL, DR. MANOJ GOYAL, DR. NIDHI GUPTA]**

The members of the Executive Council **noted** that a proposal was submitted by Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry, Dr. Manoj Goyal, Professor of Oral & Maxillofacial Surgery and Dr. Nidhi Gupta, Professor & HOD of Pediatric and Preventive Dentistry (As **Inventors**) for filing a patent on the topic “**A ROTARY TOOL FOR INTERMAXILLARY FIXATION PROCEDURE**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The patent application was scrutinized and signed on **01.12.2023** and filed **to the Controller of Patents, the Patent Office, New Delhi.**

The members of the Executive Council after detailed discussion, **granted ex-post-facto approval** for filing a patent entitled “**A ROTARY TOOL FOR INTERMAXILLARY FIXATION PROCEDURE**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR invented by Dr. Neeti Mittal, Professor of

Pediatric & Preventive Dentistry, Dr. Manoj Goyal, Professor of Oral & Maxillofacial Surgery and Dr. Nidhi Gupta, Professor & HOD of Pediatric and Preventive Dentistry.

**ITEM NO: 27**

**FILED PATENT ENTITLED “A SYSTEM AND METHOD OF PREPARING SINGLE COMBINED CONTROL SMEAR INCLUDING GRAM POSITIVE AND GRAM NEGATIVE BACTERIA” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 01.12.2023 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR [INVENTORS- DR. ASHUTOSH RAWAT, DR. YASHA MUKIM]**

The members of the Executive Council **noted** that a proposal was submitted by Dr. Ashutosh Rawat, Professor & HOD, Microbiology and Dr. Yasha Mukim, Asst. Professor of Microbiology (As **Inventors**) for filing a patent on the topic “**A SYSTEM AND METHOD OF PREPARING SINGLE COMBINED CONTROL SMEAR INCLUDING GRAM POSITIVE AND GRAM NEGATIVE BACTERIA**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The patent application was scrutinized and signed on **01.12.2023** and filed **to the Controller of Patents, the Patent Office, New Delhi.**

The members of the Executive Council after detailed discussion, **granted ex-post-facto approval** for filing a patent entitled “**A SYSTEM AND METHOD OF PREPARING SINGLE COMBINED CONTROL SMEAR INCLUDING GRAM POSITIVE AND GRAM NEGATIVE BACTERIA**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR invented by Dr. Ashutosh Rawat, Professor & HOD, Microbiology and Dr. Yasha Mukim, Asst. Professor of Microbiology.

**ITEM NO: 28**

**FILED PATENT ENTITLED “A RADIOVISIOGRAPH SENSOR HOLDER WITH ADDITIONAL MECHANISM FOR INCREASED STABILITY” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 01.12.2023 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR [INVENTORS- DR. NEETI MITTAL, DR. ASHOK KUMAR SHARMA]**

The members of the Executive Council **noted** that a proposal was submitted by Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry, Dr. Ashok Kumar Sharma, Professor & HOD of Radio Diagnosis (As **Inventors**) for filing a patent on the topic “**A RADIOVISIOGRAPH SENSOR HOLDER WITH ADDITIONAL MECHANISM FOR INCREASED STABILITY**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The patent application was

scrutinized and signed on **01.12.2023** and filed **to the Controller of Patents, the Patent Office, New Delhi.**

The members of the Executive Council after detailed discussion, **granted ex-post-facto approval** for filing a patent entitled **“A RADIOVISIOGRAPH SENSOR HOLDER WITH ADDITIONAL MECHANISM FOR INCREASED STABILITY”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR invented by Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry, Dr. Ashok Kumar Sharma, Professor & HOD of Radio Diagnosis.

#### **ITEM NO: 29**

**FILED PATENT ENTITLED “A MOUTH MIRROR WITH A TONGUE GUARD” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 01.12.2023 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR [INVENTORS- DR. CHETNA ARORA, DR. AKSHAY BHARGAVA]**

The members of the Executive Council **noted** that a proposal was submitted by by Dr. Chetna Arora, Professor of Conservative Dentistry and Endodontics and Dr. Akshay Bhargava, Dean & Professor of Prosthodontics and Crown & Bridge (As **Inventors**) for filing a patent on the topic **“A MOUTH MIRROR WITH A TONGUE GUARD”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The patent application was scrutinized and signed on **01.12.2023** and filed **to the Controller of Patents, the Patent Office, New Delhi.**

The members of the Executive Council after detailed discussion, **granted ex-post-facto approval** for filing a patent entitled **“A MOUTH MIRROR WITH A TONGUE GUARD”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR invented by Dr. Chetna Arora, Professor of Conservative Dentistry and Endodontics and Dr. Akshay Bhargava, Dean & Professor of Prosthodontics and Crown & Bridge.

#### **ITEM NO: 30**

**FILED PATENT ENTITLED “A UNIVERSAL SPOON EXCAVATOR” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 10.01.2024 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR [INVENTORS- DR. NEETI MITTAL, DR. CHETNA ARORA]**

The members of the Executive Council **noted** that a proposal was submitted by Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry and Dr. Chetna Arora, Professor of Conservative Dentistry & Endodontics (As

**Inventors)** for filing a patent on the topic **“A UNIVERSAL SPOON EXCAVATOR”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The patent application was scrutinized and signed on **10.01.2024** and filed **to the Controller of Patents, the Patent Office, New Delhi.**

The members of the Executive Council after detailed discussion, **granted ex-post-facto approval** for filing a patent entitled **“A UNIVERSAL SPOON EXCAVATOR”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR invented by Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry and Dr. Chetna Arora, Professor of Conservative Dentistry & Endodontics.

### **ITEM NO: 31**

**FILED PATENT ENTITLED “A PORTABLE ALGINATE DISPENSING AND MIXING DEVICE” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 31.01.2024 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR [INVENTORS- DR. AKSHAY BHARGAVA, DR. NEETI MITTAL, DR. CHETNA ARORA, DR. RAJIV AHLUWALIA]**

The members of the Executive Council **noted** that a proposal was submitted by Dr. Akshay Bhargava, Dean & Professor of Prosthodontics and Crown & Bridge, Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry, Dr. Chetna Arora, Professor of Conservative Dentistry & Endodontics and Dr. Rajiv Ahluwalia, Professor & HOD of Orthodontics and Dentofacial Orthopaedics (As **Inventors**) for filing a patent on the topic **“A PORTABLE ALGINATE DISPENSING AND MIXING DEVICE”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The patent application was scrutinized and signed on **31.01.2024** and filed **to the Controller of Patents, the Patent Office, New Delhi.**

The members of the Executive Council after detailed discussion, **granted ex-post-facto approval** for filing a patent entitled **“A PORTABLE ALGINATE DISPENSING AND MIXING DEVICE”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR invented by Dr. Akshay Bhargava, Dean & Professor of Prosthodontics and Crown & Bridge, Dr. Neeti Mittal, Professor of Pediatric & Preventive Dentistry, Dr. Chetna Arora, Professor of Conservative Dentistry & Endodontics and Dr. Rajiv Ahluwalia, Professor & HOD of Orthodontics and Dentofacial Orthopaedics.

### **ITEM NO: 32**



**FILED PATENT ENTITLED “A TRIPLE ACTION FORMULATION AND ITS METHOD OF PREPARATION FOR PERIODONTAL TREATMENT” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 31.01.2024 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR [INVENTORS- DR. PRIYANKA AGGARWAL, DR. AKSHAY BHARGAVA]**

The members of the Executive Council **noted** that a proposal was submitted by Dr. Priyanka Aggarwal, Professor of Periodontics and Dr. Akshay Bhargava, Dean & Professor of Prosthodontics and Crown & Bridge (As **Inventors**) for filing a patent on the topic “**A TRIPLE ACTION FORMULATION AND ITS METHOD OF PREPARATION FOR PERIODONTAL TREATMENT**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The patent application was scrutinized and signed on **31.01.2024** and filed **to the Controller of Patents, the Patent Office, New Delhi.**

The members of the Executive Council after detailed discussion, **granted ex-post-facto approval** for filing a patent entitled “**A TRIPLE ACTION FORMULATION AND ITS METHOD OF PREPARATION FOR PERIODONTAL TREATMENT**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR invented by Dr. Priyanka Aggarwal, Professor of Periodontics and Dr. Akshay Bhargava, Dean & Professor of Prosthodontics and Crown & Bridge.

**ITEM NO: 33**

**FILED PATENT ENTITLED “A LIGHTWEIGHT FLEXIBLE SUCTION TUBE” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 08.02.2024 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR [INVENTOR- DR. ARUNA NAUTIYAL MAITHANI]**

The members of the Executive Council **noted** that a proposal was submitted by Dr. Aruna Nautiyal Maithani, Lecturer in Periodontics (As **Inventor**) for filing a patent on the topic “**A LIGHTWEIGHT FLEXIBLE SUCTION TUBE**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The patent application was scrutinized and signed on **08.02.2024** and filed **to the Controller of Patents, the Patent Office, New Delhi.**

The members of the Executive Council after detailed discussion, **granted ex-post-facto approval** for filing a patent entitled “**A LIGHTWEIGHT FLEXIBLE SUCTION TUBE**” in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR invented by Dr. Aruna Nautiyal Maithani, Lecturer in Periodontics.

**ITEM NO: 34**

**FILED PATENT ENTITLED “UNIVERSAL SURGICAL STENT FOR IMPLANT PLACEMENT IN COMPLETELY EDENTULOUS MANDIBULAR AND MAXILLARY ARCH” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 09.03.2024 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR [INVENTORS - DR. AKSHAY BHARGAVA, DR. RAJIV KUMAR GUPTA, DR. BHARTI DUA]**

The members of the Executive Council **noted** that a proposal was submitted by Dr. Akshay Bhargava, Dean & Professor of Prosthodontics and Dr. Rajiv Kumar Gupta, Professor & Head of Prosthodontics and Dr. Bharti Dua, Senior Lecturer in Prosthodontics (As **Inventors**) for filing a patent on the topic **“UNIVERSAL SURGICAL STENT FOR IMPLANT PLACEMENT IN COMPLETELY EDENTULOUS MANDIBULAR AND MAXILLARY ARCH”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR. The patent application was scrutinized and signed on **09.03.2024** and filed **to the Controller of Patents, the Patent Office, New Delhi.**

The members of the Executive Council after detailed discussion, **granted ex-post-facto approval** for filing a patent entitled **“UNIVERSAL SURGICAL STENT FOR IMPLANT PLACEMENT IN COMPLETELY EDENTULOUS MANDIBULAR AND MAXILLARY ARCH”** in the name of Santosh Deemed to be University, Ghaziabad, Delhi NCR invented by Dr. Akshay Bhargava, Dean & Professor of Prosthodontics and Dr. Rajiv Kumar Gupta, Professor & Head of Prosthodontics and Dr. Bharti Dua, Senior Lecturer in Prosthodontics.

**ITEM NO: 35**

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN “NCJSC ASTANA MEDICAL UNIVERSITY, KAZAKHSTAN” AND SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR (SIGNED ON 15.01.2024)**

The members of the Executive Council considered the proposal of **Memorandum of Understanding (MOU)** signed by Santosh Deemed to be University, Ghaziabad, Delhi NCR and **“NCJSC ASTANA MEDICAL UNIVERSITY, KAZAKHSTAN”** and **granted ex-post-facto approval**, as under:-

“After mutual understanding, the Memorandum of Understanding was signed on **15.01.2024** for a period of **five years** by both parties i.e. **First Party “SANTOSH DEEMED TO BE UNIVERSITY”** and **Second Party “NCJSC ASTANA MEDICAL UNIVERSITY, KAZAKHSTAN”**

**ITEM NO: 36**

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN “SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR” AND “SEMEY MEDICAL UNIVERSITY KAZAKHSTAN” (SIGNED IN JAN 2024)**

The members of the Executive Council considered the proposal of **Memorandum of Understanding (MOU)** signed by Santosh Deemed to be University, Ghaziabad, Delhi NCR and **“SEMEY MEDICAL UNIVERSITY KAZAKHSTAN”** and **granted ex-post-facto approval**, as under:-

“After mutual understanding, the Memorandum of Understanding was signed in **January 2024** for a period of **five years** by both parties i.e. **First Party** “Santosh Deemed to be University, Ghaziabad, DELHI NCR” and **Second Party** **“SEMEY MEDICAL UNIVERSITY KAZAKHSTAN”**

**ITEM NO: 37**

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN “INSTITUTE OF MANAGEMENT TECHNOLOGY, GHAZIABAD” AND SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR (SIGNED ON 30.01.2024)**

The members of the Executive Council considered the proposal of **Memorandum of Understanding (MOU)** signed by Santosh Deemed to be University, Ghaziabad, Delhi NCR and **“INSTITUTE OF MANAGEMENT TECHNOLOGY, GHAZIABAD”** and **granted ex-post-facto approval**, as under:-

“After mutual understanding, the Memorandum of Understanding was signed on **30.01.2024** for a period of **three years** by both parties i.e. **First Party** “Santosh Deemed to be University, Ghaziabad, DELHI NCR” and **Second Party** **“INSTITUTE OF MANAGEMENT TECHNOLOGY, GHAZIABAD”**

**ITEM NO: 38**

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN “VISION INSTITUTE OF ADVANCED STUDIES, NEW DELHI” AND SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR (SIGNED ON 10.07.2023)**

The members of the Executive Council considered the proposal of **Memorandum of Understanding (MOU)** signed by Santosh Deemed to be University, Ghaziabad, Delhi NCR and **“VISION INSTITUTE OF ADVANCED STUDIES, NEW DELHI”** and **granted ex-post-facto approval**, as under:-

“After mutual understanding, the Memorandum of Understanding was signed on **10.07.2023** for a period of **three years** by both parties i.e. **First Party** “Santosh Deemed to be University, Ghaziabad, DELHI NCR” and **Second Party** “VISION INSTITUTE OF ADVANCED STUDIES, NEW DELHI”

**ITEM NO: 39**

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN “JKG BIO SCIENCE PVT LTD GHAZIABAD” AND SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR (SIGNED ON 20.12.2023)**

The members of the Executive Council considered the proposal of **Memorandum of Understanding (MOU)** signed by Santosh Deemed to be University, Ghaziabad, Delhi NCR and “**JKG BIO SCIENCE PVT LTD GHAZIABAD**” and **granted ex-post-facto approval**, as under:-

“After mutual understanding, the Memorandum of Understanding was signed on **20.12.2023** for a period of **five years** by both parties i.e. **First Party** “Santosh Deemed to be University, Ghaziabad, DELHI NCR” and **Second Party** “JKG BIO SCIENCE PVT LTD GHAZIABAD”

**ITEM NO: 40**

**TO CONSIDER GRANT OF PERMANENT AFFILIATION FOR INCREASED SEATS IN MDS –PROSTHODONTICS AND CROWN & BRIDGE FROM 03 TO 05 SEATS FROM THE ACADEMIC YEAR 2024-25 AT SANTOSH DENTAL COLLEGE & HOSPITAL**

The Members of the Executive Council considered the proposal for grant of **Permanent Affiliation** for increased seats in MDS-Prosthodontics and Crown & Bridge from 03 to 05 seats from the Academic Year 2024-25 at Santosh Dental College & Hospital and **noted** the following:

1. That the Consent of Affiliation was granted to the Santosh Dental College & Hospital, Ghaziabad, Delhi NCR for increase of seats in MDS Prosthodontics and Crown & Bridge from 03 to 05 seats for the Academic Year 2022-23.
2. That the DCI granted Letter of Permission (LoP) and Renewal of Permissions for increase of seats in MDS Prosthodontics and Crown & Bridge from 03 to 05 seats for the Academic Years 2022-23, 2023-24 and 2024-25.
3. That the University granted Provisional Affiliations for 1<sup>st</sup> batch and 2<sup>nd</sup> Batch Admissions for the Academic Years 2022-23 and 2023-24.
4. That the details of Permission letters of DCI and University Provisional Affiliations for the concerned Academic years as indicated against each are as under:

<b>S.No</b>	<b>Academic Year</b>	<b>DCI Permission Letter</b>	<b>Affiliation Letter</b>
1.	2022-23	No.V-12017/10/2021-DE <sup>(12)</sup> dated 25.02.2022	SU/Affln./2022/461[2] dated 05.03.2022
2.	2023-24	No.V-12017/14/2022-DE <sup>(69)</sup> dated 03.02.2023	SU/Affln./2023/861 dated 31.03.2023
3.	2024-25	No.V-12017/15/2023-DE dated 12.02.2024	---

5. That the 1<sup>st</sup> Batch of the increased seats granted from the Academic Year 2022-23 completing their course of study i.e. 3 three years by 2025, **permanent affiliation** may be granted from the Academic Year 2024-25 for the increased seats in **MDS Prosthodontics and Crown & Bridge** from 03 to 05 seats at Santosh Dental College & Hospital.

The members of the Executive Council after detailed consideration, **approved for grant of Permanent Affiliation for increased seats in MDS-Prosthodontics and Crown & Bridge from 03 to 05 seats from the Academic Year 2024-25** at Santosh Dental College & Hospital.

**ITEM NO: 41**

**TO CONSIDER GRANT OF PERMANENT AFFILIATION FOR INCREASED SEATS IN MDS – ORAL & MAXILLOFACIAL SURGERY FROM 02 TO 05 SEATS FROM THE ACADEMIC YEAR 2024-25 AT SANTOSH DENTAL COLLEGE & HOSPITAL**

The Members of the Executive Council considered the proposal for grant of **Permanent Affiliation** for increased seats in MDS-Oral & Maxillofacial Surgery from 02 to 05 seats from the Academic Year 2024-25 at Santosh Dental College & Hospital and **noted** the following:

1. That the Consent of Affiliation was granted to the Santosh Dental College & Hospital, Ghaziabad, Delhi NCR for increase of seats in MDS Oral & Maxillofacial Surgery from 02 to 05 seats for the Academic Year 2022-23.
2. That the DCI granted Letter of Permission (LoP) and Renewal of Permissions for increase of seats in MDS Oral & Maxillofacial Surgery from 02 to 05 seats for the Academic Years 2022-23, 2023-24 and 2024-25.
3. That the University granted Provisional Affiliations for 1<sup>st</sup> batch and 2<sup>nd</sup> Batch Admissions for the Academic Years 2022-23 and 2023-24.
4. That the details of Permission letters of DCI and University Provisional Affiliations for the concerned Academic years as indicated against each are as under:

<b>S.No</b>	<b>Academic Year</b>	<b>DCI Permission Letter</b>	<b>Affiliation Letter</b>
1.	2022-23	No.V-12017/10/2021-DE <sup>(12)</sup> dated 25.02.2022	SU/Affln./2022/461[2] dated 05.03.2022
2.	2023-24	No.V-12017/14/2022-DE <sup>(69)</sup> dated 03.02.2023	SU/Affln./2023/860 dated 31.03.2023
3.	2024-25	No.V-12017/15/2023-DE dated 12.02.2024	---

5. That the 1<sup>st</sup> Batch of the increased seats granted from the Academic Year 2022-23 completing their course of study i.e. 3 three years by 2025, **permanent affiliation** may be granted from the Academic Year 2024-25

for the increased seats in MDS Prosthodontics and Crown & Bridge from 03 to 05 seats at Santosh Dental College & Hospital.

The members of the Executive Council after detailed consideration, **approved for grant of Permanent Affiliation for increased seats in MDS-Oral & Maxillofacial Surgery from 03 to 05 seats from the Academic Year 2024-25** at Santosh Dental College & Hospital.

**ITEM NO: 42**

**TO CONSIDER GRANT OF 1<sup>ST</sup> YEAR PROVISIONAL AFFILIATION FOR INCREASE OF SEATS IN MDS- PERIODONTOLOGY FROM 02 TO 05 SEATS FOR THE ACADEMIC YEAR 2024-25 AT SANTOSH DENTAL COLLEGE & HOSPITAL**

The Members of the Executive Council considered the proposal for grant of 1<sup>st</sup> Year Provisional Affiliation for increase of seats in **MDS- Periodontology** from 02 to 05 seats from the Academic Year 2024-25 at Santosh Dental College & Hospital and **noted** the following:

1. That the Consent of Affiliation was granted to the Santosh Dental College & Hospital, Ghaziabad, Delhi NCR for increase of seats in MDS Periodontology from 02 to 05 seats for the Academic Year 2024-25.
2. That the DCI vide their letter No.V-12017/18/2023-DE(Pt.) dated 12.02.2024 granted Letter of Permission (LoP) for increase of seats in MDS- Periodontology from 02 to 05 seats from the Academic Year 2024- 25.

The members of the Executive Council after detailed consideration, **approved for grant of Provisional Affiliation for the 1<sup>st</sup> Batch of Admissions for the Academic Year 2024-25** for the increased seats in MDS- Periodontology from 02 to 05 seats from the Academic Year 2024-25 at Santosh Dental College & Hospital.

**ITEM NO: 43**

**TO CONSIDER GRANT OF 1<sup>ST</sup> YEAR PROVISIONAL AFFILIATION FOR INCREASE OF SEATS IN MDS- PEDIATRIC AND PREVENTIVE DENTISTRY FROM 02 TO 05 SEATS FOR THE ACADEMIC YEAR 2024-25 AT SANTOSH DENTAL COLLEGE & HOSPITAL**

The Members of the Executive Council considered the proposal for grant of 1<sup>st</sup> Year Provisional Affiliation for increase of seats in MDS- Pediatric and

Preventive Dentistry from 02 to 05 seats from the Academic Year 2024-25 at Santosh Dental College & Hospital and **noted** the following:

1. That the Consent of Affiliation was granted to the Santosh Dental College & Hospital, Ghaziabad, Delhi NCR for increase of seats in MDS Pediatric and Preventive Dentistry from 02 to 05 seats for the Academic Year 2024-25.
2. That the DCI vide their letter No.V-12017/18/2023-DE(Pt.) dated 12.02.2024 granted Letter of Permission (LoP) for increase of seats in MDS- Pediatric and Preventive Dentistry from 02 to 05 seats from the Academic Year 2024- 25.

The members of the Executive Council after detailed consideration, **approved** for grant of **Provisional Affiliation for the 1<sup>st</sup> Batch of Admissions for the Academic Year 2024-25** for the increased seats in **MDS- Pediatric and Preventive Dentistry from 02 to 05 seats** from the Academic Year 2024-25 at Santosh Dental College & Hospital.

### **ITEM NO: 43**

#### **TO CONSIDER THE POLICY FOR GENERATION OF PROGRAMME CODE AND COURSE CODE FOR THE AHS PROGRAMMES**

The Members of the Executive Council considered the proposal of Policy for Generation of Programme Code and Course Code for the Allied Health Sciences Programmes and **noted** the following:

1. That the University has initiated a number of Allied Health Science programmes at B.Sc., and M.Sc., level as per the recommendations of NEP 2020 from the Academic year 2021.
2. Accordingly, there is a need to specify a specific pattern of codes for the programmes that are being offered under Santosh Deemed to be University.
3. It is pertinent that the ERP programme that is functional in the Santosh Deemed to be University and the same code may be given for the programme definition in the ERP and for utilization of the paper codes by the Examination Cell for the purpose of conducting Examinations.



The Members of the Executive Council after detailed discussion, approved the policy for Generation of Programme Code and Course Code for the Allied Health Sciences Programmes running at Santosh Deemed to be University as under:

### **I. PROGRAMME CODE GENERATION:**

The programme code of the new programme initiated shall have 7 Character coding representing the year of implementation, unique code of the programme without repetition of the same sequence, followed by sequence of the AHS programme introduced in the University

<b>First 2 Characters</b>	<b>Next 1 Character [B/M]</b>	<b>Next 2 Characters</b>	<b>Next 2 Characters</b>
Represents the year of implementation of the programme at Santosh Deemed to be University	Represents Bachelors Degree / Masters Degree	Unique combination of alphabets that were not duplicated with other programmes, however, representative characters of name of the programme	Represents the sequence of the number of AHS programme introduced in the University.

#### **Illustration for the programme B.Sc. Clinical Nutrition & Dietetics**

The programme code shall be **"21BCN01"** where:

- 21** - stands for the Year of Introduction of the programme
- B** - representing the Bachelors Degree
- CN** - representative characters representing Clinical Nutrition & Dietetics
- 01** - 1<sup>st</sup> AHS programme introduced in the University

#### **Illustration for the programme B.Optomety**

The programme code shall be **"21BOP02"** where:

- 21** - stands for the Year of Introduction of the programme
- B** - representing the Bachelors Degree
- OP** - representative characters representing Optometry

**02** - 2<sup>nd</sup> AHS programme introduced in the University

### **Illustration for the programme M.Optomety**

The programme code shall be **"22MOP12"** where:

**22** - stands for the Year of Introduction of the programme

**M** - representing the Masters Degree

**OP** - representative characters representing Optometry

**12** - 12<sup>th</sup> AHS programme introduced in the University

## **II. COURSE CODE GENERATION:**

The programme code of the new programme initiated shall have 10 Character coding representing the year of regulations, unique code of the programme, followed by course type, followed by whether Theory or Practical of that paper, followed by the Semester Number and sequence of the order of paper of that semester

<b>First 2 Characters</b>	<b>Next 2 Characters</b>	<b>Next 2 Characters</b>	<b>Next 1 Character</b>	<b>Next 1 Character</b>	<b>Next 2 Characters</b>
Represents regulation year of the programme	Represents Unique combination of alphabets indicating the programme [Combinations may change in case of repetition of the indicative programme]	Represents the type of course – whether Core Course / Elective Course / Skill Course / Generic Elective	Represents whether Theory / Practical [T/P]	Represents the Semester Number [From 1-8 Semesters]	Represents the sequence of the order of paper of that semester [01, 02, 03, 04, 05 etc.]

### **Illustration for the Course Code generation of B.Sc. Clinical Nutrition & Dietetics**

The Course code shall be **"23CNCCT101"** Where:

**23** - Stands for the regulation year

- CN** - Indicating the Unique programme code of the specific programme [Combinations may be used in case of repetition of the programme code as in UG & PG]
- CC** - Indicating the Core Course of the programme
- T** - Indicating the Theory Paper of the core course
- 1** - Indicating the core course of Semester – 1
- 01** - Indicating the order of the paper of that semester

### **Another Illustration for the Course Code generation of B.Sc. Clinical Nutrition & Dietetics**

The Course Code shall be **“23CNECT102”** Where:

- 23** - Stands for the regulation year
- CN** - Indicating the Unique programme code of the specific programme [Combinations may be used in case of repetition of the programme code as in UG & PG]
- EC** - Indicating the Elective Course of the programme
- T** - Indicating the Theory Paper of the core course
- 1** - Indicating the core course of Semester – 1
- 02** - Indicating the order of the paper of that semester

### **ITEM NO: 44**

### **TO CONSIDER THE STUDENTS WELFARE POLICY OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, DELHI NCR.**

The Members of the Executive Council considered the proposal of Students welfare Policy of Santosh Deemed to be University and **noted** the following:

1. That the The main purpose of this policy is to provide a framework for attending to students welfare needs individually and collectively by creating an environment in the University in which all can live, work, and learn together in peace and harmony.

Through this policy the University seeks to provide an environment where students can:

- Experience free intellectual enquiry
  - Express themselves freely
  - Feel that their rights and responsibilities are respected, and their needs are met.
  - Learn in all the best ways possible.
  - To develop Leaders under healthcare Fraternity
2. That This Policy aims at addressing students' needs and behavioral issues at the University by:
- a. Ensuring that students behave within the standards set out in the Students Code of Conduct.
  - b. Creating an environment where students relive their commitment to treat Faculty and students with courtesy, respect, and care.
  - c. Promoting adherence to the highest standards of behavioral and discouraging all forms of "misconduct".
  - d. Establishing and outline an objective, unbiased process for the application, evaluation, approval and disbursement of benevolent assistance.
  - e. Providing eligibility requirements and criteria for receiving assistance for concession.

The Members of the Executive Council after detailed discussion, **approved** the Students welfare Policy of Santosh Deemed to be University as under:

## **1. POLICY PROVISIONS**

### **1.1. The Code of Conduct**

#### **1.1.1. MAINTENANCE OF DISCIPLINE AMONG STUDENTS:**

1. All powers relating to discipline and disciplinary action are vested in the Vice Chancellor.
2. The Vice Chancellor may delegate all such powers, as he/she deems proper to the Dean Medical / Dental Faculty and to such other persons as he/she may specify on his behalf.

3. Without prejudice to the generality of power to enforce discipline under the Rules. The following shall amount to acts of gross indiscipline:

- a) Physical assault or threat to use physical force against any member of the teaching or non-teaching staff of any Department  
/ Centre of Institutions under Santosh Deemed to be University or any other persons within the premises / campus of Institutions under Santosh Deemed to be University.
- b) Carrying or use or threat of use of any weapon.
- c) Violation of the status, dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes.
- d) Any practice, whether verbal or otherwise, derogatory to women.
- e) Any attempt at bribing or corruption in any manner.
- f) Willful destruction of institutional property.
- g) Creating ill-will or intolerance on religious or communal grounds.
- h) Causing disruption in any manner of the functioning of the Institutions under Santosh Deemed to be University.
- i) Regarding ragging the directive of Supreme Court will be followed strictly. It is as under:

“As per direction of the Hon’ble Supreme Court of India, the Government has banned ragging completely in any form inside and outside of the campus and the Institute authorities are determined not to allow any form of the ragging. Whoever directly or indirectly commits, participates in abets or instigates ragging within or outside any educational Institution, shall be suspended, expelled or restricted from the Institutions and shall also be liable to fined which may extend to Rs. 10,000/Rs. 25,000/-. The punishment may also include cancellation of admission, suspension from attending the classes, withholding / withdrawing fellowship / scholarship and other financial benefits, withholding or cancelling the result. The decision shall be taken by the Head of the Institution”.

4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of

maintaining discipline as may seem to him/ her appropriate. The Vice Chancellor, may in exercise of his / her powers aforesaid order or direct that any student or students:

- a) Be expelled;
  - b) Be, for a stated period: Be not for a stated period, admitted to a course or courses of study in Institutions under Santosh Deemed to be University.
  - c) Be fined with a sum of rupees that may be specified;
  - d) Be debarred from taking any examination(s) for one or more semesters.
  - e) Withhold the result of the student(s) concerned in the
  - f) Examination(s) in which he / she or they have appeared be cancelled.
  - g) Be prohibited for appearing or completing any examination for any unfair means like copying, taking notes, mobiles or any other electronic gadgets inside the examination halls.
5. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/ herself to the disciplinary jurisdiction of the Vice Chancellor and several authorities of the Institutions under Santosh Deemed to be University who may be vested with the authority to exercise discipline under the Rules, the Statutes, the Regulations and the rules that have been framed there under by competent authorities of Institutions under Santosh Deemed to be University.

### **1.1.2. PROHIBITION OF RAGGING AND PUNISHMENT**

1. Ragging in any form is strictly prohibited, within the premises of College/Department of Institution and any part of Institutions under Santosh Deemed to be University and also outside the Institutions under Santosh Deemed to be University Campus.
2. Any individual or collective act or practice or ragging constitute gross indiscipline shall be dealt with under the Rules.
3. Ragging for the purposes of this rules, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are, in any way, considered junior or inferior by other students and includes individual or collective acts or practice which:
  - a) Involve physical assault or threat or use of physical force;
  - b) Violate the status, dignity and honour of women students;

- c) Violate the status, dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes.
  - d) Expose students to ridicule and contempt and affect their self-esteem;
  - e) Entail verbal abuse and aggression, indecent gesture and obscene behaviour.
4. The Vice Chancellor, Dean Faculties – Medical / Dental, Hostel Warden(s) and Faculty of Institutions under Santosh Deemed to be University shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Dean(s) or any other Faculty member/or authority may also suo moto enquire into any incident of ragging and make a report to the Vice Chancellor of the identity of those who have engaged and the nature of the incident.
6. The Dean may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. On the receipt of a report under clause (5) or (6) or a determination by the relevant authority disclosing the occurrence or ragging incidents described in the Clause 3(a), (b) and (c) the Vice Chancellor shall direct or order rustication of a student or students for a specific number of semester.
8. The Vice Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not, for a stated period, admitted to a course of study at Institutions under Santosh Deemed to be University, departmental examination for one or more semesters or that the result of the student or students concerned in the examination(s) in which they appeared be cancelled.
9. In case where students who have obtained degree(s) of Santosh Deemed to be University are found guilty under this Rules, appropriate action will be taken for withdrawal of degrees conferred by the Santosh Deemed to be University.
10. For the purpose of this Rules, abetment to ragging will also amount to ragging.

### **1.1.3. PREVENTION, PROHIBITION & REDRESSAL OF SEXUAL HARASSMENT COMMITTEE**

As per UGC Norms, a Statutory Committee, comprising of members from the teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in

the college. Any person aggrieved in this matter may fearlessly approach the Committee for a fair hearing and redressal.

#### **1.1.4. STUDENTS GRIEVANCE COMMITTEE**

The students Grievance Committee looks into matters related to the grievances of all Under Graduate and Post Graduate students of Santosh Deemed to be University.

#### **1.1.5. UNAUTHORIZED ABSENCE OF STUDENTS:**

Unauthorized absence of students will be informed to the Students and also Parents or Local Guardians. At least 3 reminders will be issued with a gap of 10 days by the Academic Section to these students. Thereafter the action of cancellation of the registration of the concerned will be decided by the Dean(s) / Vice Chancellor, Santosh Deemed to be University.

#### **1.1.6. HOSTEL RULES**

##### **APPLICABLE TO BOTH BOYS AND GIRLS:**

The residents of the hostel are required to follow the hostel rules strictly as given below:

1. Rooms are allotted on the basis of the criteria / procedure laid down by the authorities from time to time. No change will be affected during the continuity of the session.
2. The students at the time of admission to the hostel must show the receipt(s) of the hostel fee and room rent paid to the warden to his/her satisfaction and unless and until it is done, the occupancy of any accommodation within the hostel will not be allowed.
3. Residents will be held fully responsible for any loss or damage to the electrical fittings, furniture etc. in their room(s).
4. Students / Residents are not allowed to use Electrical Heater / or any other electrical apparatus run by power in their respective rooms or elsewhere.
5. Students should not keep expensive / gold items in their rooms.
6. No student shall permit any stranger / friend / relatives / unauthorized person to live in his/her room even for a short period and if found so, the student shall be liable for serious action against him/her including expulsion from the hostel.
7. No female shall be allowed to enter the hostel / rooms except the



Guest Room in Boy's hostel and Vice Versa for the Girls Hostel.

8. All lights and fans must be switched off before leaving the room, failing which fine will be imposed for each item found to be on when the room is locked.
9. Residents are required to write their name and his/her mobile No., parent/guardian contact address and their phone/mobile Nos. on the register maintained for the purpose with the Care Taker/Warden before leaving for outstation on the weekends/holidays etc. after obtaining permission.
10. No students / residents should be rough with the mess/canteen employees. Any complaints against an employee must be brought to the notice of the Mess Manager and Warden only.
11. All the residents are supposed to take their meals at the prescribed time in the mess and not to carry food materials to their rooms.
12. None of the residents should create any disturbance or nuisance for the fellow residents by rushing about in the stair cases corridors and playing radios/VCRs/TV/Stereos in the hostel room is strictly prohibited.
13. Any student found in possession of or having taken alcoholic drinks or any kind of narcotic/intoxicating drug will be expelled from the hostel.
14. Anybody found violating any of the above rules shall render him / her to disciplinary action.
15. Discovery of any lethal weapons or arms on the person or in possession of a hostel student, shall invite expulsion from the college.
16. The hostel residents shall compulsorily leave / vacate hostel during summer vacation (30 days) and winter vacation (15 days) unless his/her stay is warranted by the college authorities for the examination and or clinical purposes.
17. Discovery of involvement of any ragging activity in the hostel or college in any manner either individually or in group on any hostel residents or college students, shall invite expulsion from the college and hostel besides filing F.I.R. with the police.
18. Every student before admission to the hostel, shall give an Undertaking that he/she shall not keep any unauthorized person, in his/her room and that if he/she is found keeping such a person he/she shall be liable for disciplinary action.
19. No students / residents of the hostel will be absent from the hostel without the written permission of the Warden. Residents wishing to visit friends or relatives allowed by the parents, even on holiday, shall obtain the written permission of the Warden, if the rule is not

observed by the hosteller, the consequences and responsibilities are entirely of the parents.

20. Residents wishing to absent themselves from the hostel after closing time of gate (9.00 PM) except on hospital duty, shall obtain prior permission from the Warden stating where he/she will be going and when they shall be back in the hostel. Permits to leave the hostel may ordinarily be obtained from the Warden between 5.00 pm and 6.00 p.m.
21. Illness must be reported to the Warden by the student concerned at once.
22. No smoking in the rooms or in the hostel premises.
23. The following criminal offences will be forthwith reported to the police and offenders will be handed over to the respective authority:
  - Consumption of drugs.
  - Theft/stealing
  - Vandalism / Destruction of Public Property.
  - Littering & Gambling
  - Unlawful assembly or gathering for the purpose of committing anything illegal.
  - Fighting
  - Any other forms of criminal Act or Behaviour.
24. No Members of the opposite sex shall be allowed in rooms.
25. No cooking in the room.
26. Lights, Fans and Air-conditioning to be switched off when no one is in the room.
27. Duplicate of keys is prohibited and unauthorized entry to a room is a serious offence. Trespassers will be seriously dealt with.
28. The Management reserves the right to expel students or change their rooms at its own discretion.
29. The Management reserves the right for its designees to enter and inspect a residence in the interest of health, safety and proper conduct of the students. Entry can be made at any time, whether or not the students are present and without prior notice to the students, if emergency, health or safety circumstances warrant such entry or if there are reasonable grounds to believe that any substance, material or item is being kept or used on the premises in any manner prohibited by the law or by this Rules.
30. Entry by the Management may also be made without prior notice, during normal hours, for the purpose of conducting non-emergency inspections. For repairs and/or for the purpose of showing the

premises, students will be notified.

31. The original receipt shall be surrendered for refund of Hostel Security Deposit.
32. Students are expected to attend college on the reopening day after vacation. No excuse will be considered.
33. Modern outfits which may distract the attention of others are strictly prohibited.
34. Each student must sign the attendance register every day at 9.00 PM. Not presenting and signing the attendance will amount to unauthorized absence from the hostel. The hostel authorities shall not be responsible for the same unless otherwise obtained prior permission from the Hostel Warden or some authorized person.
35. No Power consuming Electrical appliance like AC / Heater / Cooler / Micro woven shall be allowed in the hostel room, unless they are permitted by the authorities on payment of prescribed fee. Such payment receipt should be shown to the authorized person before installation.
36. Any other matter that is not explicitly stated in these Rules shall be decided by the College / Board of Management.

**APPLICABLE FOR GIRLS ONLY:**

1. Parent / Guardian are expected to produce a list of probable visitors of the student with specimen signature of the probable visitor along with those of their own.
2. If parent / Guardian is not able to produce this on admission they are expected to send it soon after.
3. Nobody else will be allowed to meet / take her out either from the college or from the Hostel.
4. Persons who bring letter from the parent / Guardian or those from the authorized list will only be permitted to meet / take her out.
5. Each student will be issued a check out book containing 20 leaves for a whole year. This book will not be reissued and not transferable.
6. During holidays Parent / Guardian are expected to accompany or send authorization letters to the College / Hostel Warden, failing which she will not be allowed to leave the hostel.
7. The students are expected to reach the hostel within the stipulated time. She must sign the register kept for the purpose on entry which will be checked periodically.
8. Outings and shopping must be intimated to the concerned authority or warden and prior permission must be obtained with statement of check out and check in timings failing which disciplinary action

will be taken.

9. Authorized female relatives and friends will be allowed to visit the inmates but are not allowed to stay beyond 8.00 PM.
10. All hostlers are expected to join the Mess and abide by the rules and regulations of the mess.
11. No male relatives will be allowed to enter either class rooms or hostel other than the visitor's room.
12. On working days even if the student goes out with prior sanction or permission she is expected to be back on or before 8 PM to the hostel.
13. In times of emergency if the Parent / Guardian want the students to visit them, the message must reach college / Hostel through proper channel (telegram / fax).
14. All letters for the students may be scrutinized.

## **1.2. Students Concession**

The Santosh Deemed to be University committed for elimination of social stigma laid over the socially and economically disadvantaged, empowering the women community and extending utmost support to the transgender community.

### **1.2.1. Objectives:**

The Fee Waiver cum Reimbursement Policy of Santosh Deemed to be University aims to:

1. To put into practice, the vision of our founder and to make higher education accessible to all.
2. **Reduce financial barriers:** The University strive to eliminate economic obstacles that may prevent individuals or organizations from accessing our services or participating in our programs.
3. **Promote inclusivity:** to create an inclusive environment where everyone, regardless of financial means, can engage fully and contribute meaningfully to our community.
4. **Support diversity:** The University acknowledges the diverse needs and circumstances of students, stakeholders and endeavor to accommodate them through flexible fee structures.
5. To help students from economically weaker sections pursue higher education and to reach high positions.

### **1.2.2. Eligibility Criteria:**

The eligibility criteria for fee waiver schemes is determined based on factors such as income level, financial need, or specific circumstances such as unemployment, disability, or other compelling situations and the fee waiver programs those targeted towards backward castes and scheduled castes and tribes, can vary depending on the specific program and institution on the following factors:

1. **Income Level:** Many fee waiver schemes consider the income level of applicants or their families. Eligibility may be determined based on criteria such as family income falling below a certain threshold as decided from time to time / as per the other criteria fixed by the University from time to time.
2. **Caste or Community:** Fee Waiver / Reimbursement schemes targeting backward castes, scheduled castes and scheduled tribes belonging to these specific communities as defined by government classifications, after verification of the concerned documents.
3. **Merit Criteria:** While socioeconomic factors are often primary considerations, certain fee waiver / Reimbursement schemes may also assess applicants based on academic performance, extracurricular achievements, or other merit-based criteria.

### **1.2.3. Types of Fees Covered:**

The Fee Waiver / Reimbursement Policy of the Santosh Deemed to be University applies to various fees only.

### **1.2.4. Review and Decision Process:**

Fee waiver / Reimbursement applications are reviewed by designated individuals from Finance Section or committees according to established guidelines and criteria. Decisions are made impartially considering the available financial conditions and availability of funds at the said point of time and the same will be communicated to applicants in a timely manner. The percentage of Fee Waiver / Reimbursement consideration of the student's application is depending on the Programme / Course admitted to the University.

### **1.2.5. Communication and Transparency:**

The University committed to ensure transparency and clarity in the fee waiver / reimbursement policy. Information regarding eligibility

criteria, application procedures, and decision-making processes is readily available to all stakeholders.

#### **1.2.6. Review and Revision:**

This Fee Waiver / Reimbursement Policy is subject to periodic review and revision to ensure its effectiveness, relevance, and alignment with our organizational values and goals.

#### **1.2.7. SCHEMES FOR FEE WAIVER / REIMBURSEMENT AND SCHOLARSHIPS:**

**A.** The following are the Schemes for Medical Programmes admitted through NEET-Counselling conducted by MCC-DGHS, MoHFW, Govt. of India

1. Santosh Backward Class Support Scheme
2. Santosh Scheduled Caste Support Scheme
3. Santosh Tribal Class Support Scheme
4. Santosh Female Education Empowerment Scheme
5. Santosh Transgender Education Empowerment Scheme
6. Santosh First Graduate Scholarship Scheme
7. Santosh Single Parent Scholarship Scheme
8. Santosh COVID Relief Scheme
9. Santosh Student Diversity Support Scheme
10. Santosh Nutrition Initiative
11. Santosh PWD Support Scheme
12. Santosh Sportsperson Scheme
13. Dr. Mahalingam's All Rounder PG Scholarship
14. Santosh EWS support Scheme
15. MET Radiology & Dermatology Endowment Scheme
16. MET Non Dependent Medical Education Promotion Scheme

**B.** The following are the Schemes for Dental Programmes admitted through NEET-Counselling conducted by MCC-DGHS, MoHFW, Govt. of India

1. Santosh COVID Relief Scheme
2. Santosh Nutrition Initiative
3. Santosh Sportsperson Scheme

#### **1.2.8. Other Terms and Conditions:**

1. Multiple concessions can be availed by the student in the year, however the amount of concession / waiver to be considered for these

schemes is subject to change from case to case basis as per their eligibility and as per the availability of funds at the said point of time.

2. The scholarship amount / Fee waiver / reimbursement is strictly restricted/calculated only on the Tuition Fees applicable to a Day Scholar / hosteler as per the Fee Structure of the course. All other applicable fees are to be payable by the student.
3. The concession is valid only for one academic year. A fresh application with relevant supporting documents will have to be submitted in the subsequent year (if eligible).
4. All decisions for the grant of concessions/ waiver are at the sole discretion of the Finance Officer / Committee and no representation will be accepted.
5. The concession amount / waiver will be adjusted only against the last instalment(s) as per the fee structure.

### **1.3. Students Representation**

Santosh Deemed to be University acknowledges that students need to be represented equitably and fairly through an independent and accountable organization, and that every student can contribute to the enhancement of their programme and learning experience. The primary aim of student representation at the University is to provide students with an opportunity to voice their views, suggestions and concerns through a proper and efficient process. Student Council is a body of students to promote quality in student life within and outside the University. It is a democratic support system for holistic development of the students and will work in consonance with the respective departments/clubs /groups of the University with their faculty support. The Students Council will report to and will function with the general supervision of the principal or his nominee.

#### **1.3.1. Objectives of the Students council:**

1. To inculcate among the students the vision and mission of the University.
2. To identify, assess, evaluate and suggest the student perspectives in the development of Arts, Academics, Cultural, Sports and other co-curricular activities.

3. To identify and suggest methods of improving student life - conduct & discipline.
4. To assess and improve the potential for student placements.
5. To promote an environment for healthy and effective use of student facilities.
6. To support and promote the different clubs and groups.

The University has created a number of avenues for students contribution and active involvement as representatives in the following Committees:

- IQAC
- Student's Council
- Student Research Cell
- Students Wing of Bioethics
- Grievance Redressal Committee
- Clubs and Societies
- Class Representation
- Anti Ragging Squads

#### **1.4. Student Counselling**

The University recognizes that a student may experience problems in coping with issues in their personal lives and in the environment where they live and learn. Counselling services offered to promote and facilitate positive mental, psychological health and emotional wellbeing of students and to enhance the students' academic and personal functioning.

University also maintains the Mentor Mentee program, through which students can share any issues (Academic; Non-Academic; Personal; familial etc.) with their mentor and suggestions to problems may be given to help the students.

#### **1.5. Security**

The University takes the security of its students and staff very seriously. The Security Department under the Department of Personnel is committed to protecting its life and wellness. The University takes care on the students security day in and day out through CCTV surveillance at the hotspots.



## **1.6. CLUBS**

Active participation in the Youth Groups and Movements for its are highly encouraged. These aspects give the students opportunities for overall personality and Holistic development. The University has various Clubs and the students can apply for membership for any of the clubs whose selection will be done by the animators of each club/ movements after due formalities coordinated by the Dean Student Welfare.

## **1.7. Student Entertainment**

The University holds entertainment events from time to time to keep students entertained and relaxed. The University organizes various co-curricular activities such as debate, speech competition, essay writing contest, elocution, painting, singing, music, drawing, quiz, cricket, football, basketball, volleyball, table tennis, Badminton, etc . University also focuses on celebration of different commemorative days throughout the Year

## **1.8. International Student Exchange**

University always wants to appreciate the good performers in academics and those who have done anything to take the name of the University to different Heights and for the same University send these high flyers to for student exchange in different National & International Universities under different MoUs Signed with those Universities.

## **1.9. Support of students to participate outside University.**

To showcase different talents among the students, University supports its students to participate in different curricular, Co-curricular and Extra- Curricular events and Competitions in the following terms:-

- Sanction Permissions to participate.
- Provision of Giving attendance to ease the participation.
- Providing Funds for Registration for events
- Arrangement for travelling and Sanctioning Travel Allowances

## **2. Policy Implementation and monitoring strategies**

1. The mandate of implementation of this policy shall be through the University Students Welfare Section.

2. The Section shall be responsible for ensuring integrity in the execution of the policy.
3. The policy shall be reviewed within a reasonable period of time, however, amendments can be made in writing before major revisions

The meeting came to an end with a vote of thanks to the chair

**Sd/-**

[Dr. Naresh Sharma]  
Registrar & Member Secretary  
Santosh Deemed to be University,  
Ghaziabad, Delhi NCR

**Sd/-**

[Dr. Tripta S Bhagat]  
Vice Chancellor  
Santosh Deemed to be University,  
Ghaziabad, Delhi NCR

\*\*\*\*\*