

Curriculum vitae

OBJECTIVE

To work in an organization that provides me the opportunity to carve a niche in the field of Administration and Management.

Educational Qualification

Degree	University \ board of examination	year of passing	Class obtained
M. B.A.	Babasaheb Ambedkar Open University	Pursuing	
ITI (NCVT – Mechanical)	ITI Bhavnagar	2016-17	First
B.Com. (Statistics)	M. K. Bhavnagar University	2015-18	First
HSC	GSEB, Gandhinagar	2014-15	First
SSC	GSEB, Gandhinagar	2012-13	First

EXPERIENCE

- Currently working as a in charge of PMJAY department at BIMS hospital – A unit of Maruti Hospicare Pvt. Ltd. since January 2021.
- I am providing consultancy through my friend's company to establish PMJAY department in different hospitals.
- I have worked computer operator in Bank of Baroda Bhavnagar branch in back office department from 2015 to 2018.
- I have worked as a Tally caller and sales executive in Vodafone Agency in 2017.
- I have worked in as a data entry/ computer operator in Bhavnagar District Jail from March 2019 to August 2019.

PERSONAL DETAILS:

Name : Mitesh Rameshbhai Ambaliya
Date of Birth : 15 / 01 / 1998
Address : Plot No. 8/A, T/F 301,
Hari om heights
Bhavnagar – 364001.
Contact No : (M) 9737219763.
Nationality : Indian
Gender : Male
Languages Proficiency : English, Hindi, Gujarati
Email : miteshambaliya98@gmail.com

Extra curriculum Activity

- I am a certified first Aid volunteer from Red cross society, Gujarat.
- I have cleared National language primary exam with first class.
- Received best employee of the month award from BIMS Hospital – A unit of Maruti Hospicare Pvt. Ltd.
- Participated in walkathon for HIV / AIDS organized by Gujarat state Aids control society.
- Participated in different competition drawing, Elocution organized by Vikas vartul trust , Bhavnagar, Gujarat
- Participated in Bal Urga rakshal Dal programme organized by Gujarat Energy development Agency.
- Participated in Match Science fair organized by GCERT and DIT Bhavnagar

DECLARATION

I hereby declare that above information is true to the best of my knowledge and spirit.

Reference:

(1) Mr. Mihir Maniar

Operation Head, BIMS Hospital,
Bhavnagar – 364001.
M - 9879808080

(2) Mr. Jikadra Punalal

Retired Manager, Bank of Baroda
Bhavnagar – 364001.

YOURG SINCERELY,

(MITESHAMBALIYA)