

RESUME

Chiragkumar Babubhai Chaudhari

Permanent Address:

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❖ PERSONAL DETAIL :-

Date of Birth :- 07 – April - 1997
Gender :- Male
Marital Status :- Married
Nationality :- Indian
Language Known :- Gujarati, Hindi, English
Hobbies :- Sports, Traveling, Reading.

❖ EDUCATIO QUALIFICATION :-

QUALIFICATION	BOARD/UNI.	SUBJECT	YEAR OF PASSING	RESULT (%)
M.S.W	GANPAT UNIVERSITY	HRM	2020	67.30 %
B.S.W	HNGU PATAN	SOCIAL Sci.	2018	65.00 %
H.S.C	GS & HSEB G'NAGAR	Science	2014	52.50 %
S.S.C	GSEB G'NAGAR	General	2012	56.20 %

❖ COMPUTER SKILL :-

- **DIPLOMA IN OFFICE AUTOMATION & APPLICATION OF GIST (C-DAC)**

❖ EXPERIENCE :-

- **1.5 Year Experience as a Team Leader Cum Hub In charge In Grab Ltd. At Siddhpur.(relevant Logistic Company of Reliance Jio Mart).**
- **More then 2 Year Experience as Site Manager(HP Operations) at Shashvat Saphalya Pvt. Ltd.(Former D.B.Enterprise), Mehsana from Feb'23 to till Date.**

❖ Research :-

- **“A Study on awareness of sex education among the youth studyingat college level”**

❖ **Educational Field Work Experience:-**

- kukas -Mehsana Village Field Work
- khodiyar education trust NGO Filed Work for 30 Days.
- 1 month Intenship in GRC(Gender Resours Center) Ahmedabad.
- 45 days internship in Mnp+ Mehsana. (work with HIV-Aids positive patients)
- 45 days project work on “Employee Satifaction AndEmployee Engagement Activity”.

❖ **Programs:-**

- Dena Bank Vigilance awareness week
- Khel Mahakumbh Khodiyar Education Truest Mehsana.
- Celebrating Gandhi's making week
- Vada Phone joined the scholarship scheme seminar.
- Palavasana Village Vyasana Mukti & Swasta Abhiyan Programs.
- HNGU Youth Festival At Patan
- “YUVAGIRI” seminar on youth at GANPAT UNIVERSITY

❖ **Personal Competence:-**

- Like to Work In Team
- Passionate About Work
- Excellent communication and interpersonal skills.
- Hard working and result Oreanted

❖ **Key Skills:-**

- HR Operations (EPF, ESIC and Payroll Management)
- Office Administration and Back Office Operation
- Staff Recruitment Management and Development.
- Working Place Supervision, Monitoring and Management

I hereby declared that all the above in information furnished with is true to the best of my knowledge.

Place:- MEHSANA

Date: -__/_/____



(CHIRAG B. CHAUDHARI)