

DIYA KATIRA

MHA



CONTACT

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📍 Bhuj, Gujarat

SKILLS

- Teamwork
- Analytical Skill: JAMOVI, tableau
- Regulatory Compliance
- Record Maintenance
- Interpersonal Skills
- Effective Communication

LANGUAGES

- English
- Hindi
- Gujarati
- Kutchi

PROJECT

- ACIES Conclave on Public Health IIPHG in 2023
- Workshop on Data analysis using JAMOVI
- Workshop on Implementation of NABH 5th Edition in Hospitals
- Voice Of Healthcare- National Stroke Conclave 2023 Manual Therapy and Kinescoping techniques workshop.



PROFILE

Dedicated Master of Hospital Administration (MHA) student with a strong understanding of healthcare management and patient safety. I am passionate about improving healthcare services and ensuring high-quality patient care. I am seeking an opportunity to gain hands-on experience in a hospital setting and apply my skills in healthcare administration.



WORK EXPERIENCE

Operations Coordinator-Intern Sterling Hospital, Ahmedabad

MAY2024-JUNE2024

- Conducted a detailed observational study in the inpatient pharmacy.
- Attended and participated in AUDIT of in-patient pharmacy to understand best practices and new protocols.
- Visiting different departments of hospital and understanding their process flows and management.

Quality Executive-Intern KK. Patel Super Speciality Hospital, Bhuj

FEB2025-JUNE2025

- Conducted medical documentation audits in ICU and inpatient departments to ensure compliance with NABH standards and improve clinical documentation practices.
- Performed inventory quality audits across nursing stations, identifying mismatches in stock and implementing corrective actions like checklist revision, proper labeling, and storage.
- Analyzed Door-to-Balloon (D2B) time for cardiac emergencies through time-motion studies, identifying key causes of delay.
- Participated in hospital rounds, audits, and observational studies and organ donation to support quality improvement and clinical safety.
- Actively participated in internal quality indicator documentation and reporting.



EDUCATION

Nirma University, Ahmedabad Bachelor's of Pharmacy CGPA: 8.3 / 10

2019-2023

Indian Institute of Public Health, Gandhinagar Master's of Hospital Administration CGPA: 8.2 / 10

2023-2025